

UGBOROUGH PARISH COUNCIL MEETING
Wednesday 12th December 2012 at 7.30pm
Committee Room, Ugborough Village Hall

Presentation by Ed Persse, EJFP Planning and Trand (UK) Ltd on the possibility of affordable housing in Bittaford. Exception sites, with 100% affordable housing were proposed, and sites would be considered throughout the Parish. An item would be included on the January agenda.

Police Report Eight crimes were reported in November, including theft from stables, garden shed and rear garden. Advice was given on preparing for winter driving, and a new fraud reporting service was available.

SHDC Cllrs Holway & Ward reported that SHDC:

- Had established the process to consider community assets under the Localism Act
 - Was launching a new website, which would provide microsites for Parish Councils
 - Had set up an e-newsletter, for which articles were invited
 - Had withdrawn from the grass cutting contract with DCC
 - Had joined with the Local Government Association in challenging the relaxation of permitted development
- The Government's Autumn Statement had been issued and would affect Local Authorities

Questions from the Public

- Prospective Councillors gave presentations
- The applicant of planning application 57/2772/12/F provided details of the proposed development
- A complaint had been received from a Hillside resident that burglaries had resulted when street lights were switched off at night

UNAPPROVED MINUTES

Present: Cllrs Beable (Chairman), Abraham, Daniels, Holway, Hosking, Hutcheon, Johns & Widdicombe; SHDC Cllr Ward; 8 members of public

12.125 Apologies for absence were accepted from Cllrs Lloyd & Wakeham

12.126 Declarations of interest were noted from Cllr Daniels (Item 12.132.3), Holway (Item 12.132.2) & Hosking (Item 12.131.3)

12.127 The Minutes of the Meetings held on the 14th November 2012, as previously circulated, were confirmed and signed by the Chairman

12.128 Finance

1. Cheques approved for payment:

Cheque	Description	VAT	Gross
1489	S Woodman – November pay		344.36
1490	S Woodman – Expenses: office £73.13, travel £65.35	2.22	138.48
1491	Information Commissioner		35.00
1492	Ugborough Village Hall: Parish Council £20, Neighbourhood D.P £ £23.75		43.75
1493	Tom Holway – expenses: P3 £9.45, Neighbourhood D.P. £52.15	8.70	61.60
1494	Cutting Crew	22.40	134.40
1495	DCC Pension Fund		367.86

Receipts

500019	Walter Persson (Hutchison burial)		150.00
500020	Walter Persson (Tope burial)		75.00

2. The Financial Statement was received

Lloyds Current Account to 23.11.12	13405.04
<i>Less</i> payments & unrepresented cheques	1431.85
<i>Plus</i> uncleared receipts	75.00
Total	12048.19
<i>Plus:</i> Santander Acc to 2.7.12	10.39
Total	12058.58

Earmarked Reserves

P.3 grant	930.27
Prize money for parish map	300.00
Total	1230.27

Total uncommitted funds £10828.31

3. Resolved to grant South Hams CAB £250 (*Chq 1496*)

4. The Financial Regulations were reviewed, with no revisions proposed

12.129 Resolved to co-opt David Smallridge as Parish Councillor

12.130 Bittaford

1. Community Hall – an Invest in Devon grant application for £2000 had been submitted towards the £5000 cost of replacement flooring. Ugborough Village Hall had also submitted an Invest in Devon grant application for £1500 towards a replacement cooker
2. Playground: footpath diversion – a decision was awaited
3. Benches – Martin Paul had been instructed to repaint the seats next to the bus shelter. Cllr Wakeham had removed the bench from under the viaduct, which was not repairable, and Cllr Abraham would provide a replacement after the adjacent BT cabinet had been enlarged.

12.131 Neighbourhood Development Plan

1. Cllr Hosking reported that:
 - The draft Consultation Strategy had been produced, and comments were invited within 2 weeks
 - The draft questionnaire and explanation would be circulated, with comments requested by 31.12.12
 - A public meeting was arranged from 7.30-9.30pm on 10 January to answer any questions
 - The questionnaire would be delivered with the Newsletter and collected by Parish Councillors on the weekend of the 19/20 January. Cllrs Beable, Holway & Hutcheon would organise the collection
 - A draft Neighbourhood Planning protocol had been produced by SHDC
 - The Clerk & Cllr Hosking would be attending a Frontrunners meeting at SHDC on the 14.1.13
 - The Terms of Reference and Application for Designation of Neighbourhood Area were signed
2. Boundary proposals – No response had been received following a consultation of affected residents
3. Employment/consultancy arrangements – Cllr Hosking would submit an invoice after each step of the Plan, and Cllr Holway would provide detailed costings.

Cllr Hosking declared a pecuniary interest and left the meeting during the Item

12.132 Planning Applications

Cllr Holway abstained from the resolutions

1. Extension to house comprising garage, workshop and log store at Eden, Glazebrook, South Brent (amended plans) Ref 0324/09 Mr & Mrs M Newcombe **No objection**
2. Householder application for erection of a single storey garage/car port/store for new dwelling and replace boundary hedge with a wall at Virginia Lodge, Park Cottages, Ugborough Ref 57/2666/12/F Mr T Holway **No objection. Further detail on the construction and height of the wall were required**
Cllr Holway declared a pecuniary interest and left the meeting during the Item
3. Full planning application for the erection of stables barn, creation of riding manege, installation of secure storage container, creation of yard, new access and landscape works at Field at SX6546 5605, Davids Lane, Filham Ref 57/2772/12/F Ms S Grose **Support. Screening of indigenous planting was needed to the north of the development** *Cllr Daniels declared a pecuniary interest and left the meeting during the Item*

Planning Applications considered at the Meeting held on the 14th November 2012 were ratified

4. Works to trees at Vine Cottage, 21 Lutterburn Street, Ugborough Ref 57/2567/12/TCA **No objection**
5. Fell 1 oak & 2 walnut trees at Bittaford Wood Caravan Park Ref 12/0052 **Delegated to Tree Warden**

Cllr Johns. No response

6. Resubmission of 21/0690/12/F for installation of ground mounted solar array (total site area 4.37ha), estimated output of 1.9MW, and associated infrastructure at Luson Farm, Ermington SX623 529 Ref 21/2606/12/F Lightsource Renewable Energy Ltd **No objection, provided it satisfies a visual impact assessment**
7. Appeal Refusal of full planning permission, construction of a manege at Cantrell Stables, Bittaford **No objection. Site to be reinstated after use, within 21 years**

Planning Decisions – Noted

8. Create new gateway access to field, Mammoth Trees, Wrangaton Road, South Brent Ref 0537/12 **Conditional permission**
9. Works to Trees at Moorhaven Ref 12/0044 **Consent**
10. Fell tree at Bittaford Wood Caravan park **Refuse**
11. Two bay extension to existing cattle barn and associated slurry tank at Ladydown, Ugborough Ref 57/2253/12/F **Conditional permission**
12. Retrospective application for change of use of land to equestrian use and erection of security storage unit and horse exercising unit at Field at SX665 559, NNW of Toby Cross, Ugborough Ref 57/1920/12/F **Conditional permission**
13. Retrospective planning application for use of former agricultural building to stabling for horses for recreational purposes and change of use of land from agricultural to land used for keeping of horses for recreational purposes at Wood Farm, Ugborough Ref 57/0869/12/F **Refuse**

Correspondence

14. Request to protect beech tree, Park Cottages, Ugborough – It was noted that the tree was in the Conservation area, which provided protection, and the Clerk would ask SHDC to safeguard the tree.

12.133 Correspondence received

1. DCC: Ship Inn brown signs - Noted
2. Stoke Gabriel low-e: Promoting sustainable construction – It was considered that the Building Regulations provided adequate sustainability requirements, and that to introduce additional conditions may affect affordability
3. Flooding, Lutterburn Street, Ugborough – Cllrs Holway, Beable & Hosking would attend a site meeting with the Environment Agency. The South Hams Flood Surgery would be held at Follaton House on 17 December from 5-8pm, and details would be sent to the complainant.
4. Ugborough House Gardens community open day 20.7.13 – Councillors supported the proposal and details would be published in the Newsletter
5. SLCC: South West Regional Conference 2013 - The Clerk would attend at a net cost of £69
6. Preventing crime in rural communities, Clyst St Mary 9.30am-4.30pm - No one would attend
7. Community Council of Devon Members Forum 7.1.13 – No one would attend
8. DNPA: Review of Enforcement Service – Cllr Hosking would complete the questionnaire

12.134 Reports on Meetings attended

1. The Clerk & Cllr Beable attended the Rural Transport options meeting. Consultant Dr Rebecca Johnson considered that a ‘Demand Responsive’ service may be appropriate and had prepared a questionnaire, which Cllr Beable would distribute at the Over 60s Christmas lunch
2. The Clerk attended the SLCC Meeting, which explained HMRC PAYE Real Time Information
3. Cllrs Beable & Holway attended the DNPA Forum, which recognised the role of farmers in looking after the moor
4. Cllr Beable & Holway attended the Self Build Affordable Housing Meeting at Ugborough Village on the 2.12.12. The level of interest in the proposals was low.
5. Cllrs Hosking & Holway attended the Ivybridge Masterplanning meeting. The draft Masterplan would be presented on the 14 January, with responses within 1 week. Cllrs Holway and Hosking were granted delegated authority to respond to the draft Masterplan on behalf of the Parish Council.

12.135 Correspondence available at the Meeting - Noted

1. South Hams Connect, Winter 2012
2. The Clerk Magazine, Nov 2012
3. The Playing Field, Autumn 2012

Meeting ended 10.25pm

Date of next Meeting 9 January 2013