

UGBOROUGH PARISH COUNCIL MEETING
Monday 13th March 2023 at 7.30pm
Ugborough Village Hall
MINUTES

Present: Cllrs Fletcher (Chair), Beable, Cooper, Greaves, Hart, Holway, Hosking, May, Nelson & Slater and SHDC Cllr Abbott

Public Forum

No members or the public were in attendance but the following matters had been raised with Councillors since the last meeting:

- Cllr Beable warned that there had been a spate of the theft of catalytic converters in South Brent
- Cllr Abbott raised the issue of the need for a dropped kerb to improve accessibility on the kerbs opposite Palace Lane – **Clerk to write to Cllr Croad and enquire also about progress with the cycle way**
- Cllr Nelson requested that a Bittaford Planters grant application be on the agenda for April
- Cllr Fletcher requested that the clerk ask for the side scraper to clear the road debris at the bottom of Lutterburn Street
- There has been an enquiry from neighbouring parishes regarding litter picking equipment and what happens in Ugborough parish - **Cllr Fletcher will respond to this**

Ella Briens (DNPA) Ranger gave an update on DNP matters. Her report is available on the [website](#).

She thanked Cllrs Hart and Nelson for their partnership working at Bittaford Play Area and Cllr Hart thanked her and DNPA for their support.

Report from Devon County Council

Cllr Thomas had submitted a detailed report which is available on the [website](#). It covers:

- New Chief Executive
- Budget
- Parents voice frustration with Children's Services
- New photo ID rules for voters

Report from South Hams District Council.

The full report is available on the [website](#). It covers:

- Waste Disposal and Recycling
- Wild About Devon Grants
- The coming elections

22.189 Apologies were received from DCC Councillor Dan Thomas and DNP Cathy Pannell

22.190 There were no declarations of interest

22.191 Minutes

The Minutes of the Meeting held on the 13th February 2023, as previously circulated, were confirmed - with an amendment to 22.185(b) Cllr Thomas (not Hosking) thanked everyone for their feedback - and signed by the Chair

22.192 Planning

1. The following planning applications were considered:

a) 0506/23/VAR Ms Dominique Perry - Dom's Equestrian Application for variation of conditions 3 (use of development) & 4 (use of manege (retrospective)) of planning consent 2188/19/VAR Land At SX 666 559 Upper Lordswood Stables Ugborough Ivybridge

Neutral - Request SHDC to consider how the number of horses and vehicles coming to the site can be restricted to avoid traffic congestion on the narrow lane.

b) 0391/23/FUL Mr W Thomas Erection of 20 ground mounted Solar Panels on one frame
Land At Sx 661 550 Bittaford

Support

c) 0507/23/HHO Mr & Mrs Andrew & Isobel Hamilton Householder application for first floor extension Palk Cottage Ware Hill Ugborough PL21 0NZ

Support – This application came in after publication of the agenda and comments are requested prior to the next meeting.

2. The following planning decisions made by SHDC and DNP were noted

a) Erection of detached bungalow with parking, 5, Beacon Terrace, Wrangaton, South Brent, Devon, TQ10 9HD – **Refusal**

b) 0330/23/TEX T1: Monterey Pine - Fell due to tree being diseased and very dangerous
Ivybridge Railway Station, Ivybridge, PL21 0QR – **Exemption granted and work allowed**

3. The reply from DNP regarding the status of Wrangaton with regards to planning regulations was noted. Please see the website for the [response from DNP](#).

4. The communication requesting information regarding any **plans for a community shop for residents at the eastern end of Ivybridge and within the Ugborough boundary** was discussed. This was included in the outline application and UPC support this but at the present time there is no progress on the matter and it will be monitored.

22.193 There was no update on Ugborough West

22.194 Finance

1. The following payments were approved:

	Total	VAT	NET
J Widdicombe	264.00	44.00	220.00
Sally Smale	513.28		513.28
Cutting Crew 1285	67.20	11.20	56.00
Cutting Crew 1286	30.00	5.00	25.00
Sally Smale	2.58	0.44	2.14
Sally Smale	56.73		56.73
Pension	180.63		180.63
TOTAL	1114.42	60.64	1053.78

2. The receipt was noted:

Roperidge £2.50

3. The financial statement was received:

(Alterations were made to the reserves and total uncommitted funds to take account of work done on Donkey Lane from the P3 budget)

TRANSACTIONS	
Lloyds Current Account to 28.2.2023	£31,155.00
Less uncleared payments	£1,114.42
Plus uncleared receipts	£0.00
Less Transfers not on Bank Statement	£0.00
Total	£30,040.58
Plus: Santander Acc cash book (to 5th Sept.)	£30,651.85
Total Funds	£60,692.43

Total uncommitted funds	£24,134.08
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RESERVES	
P.3 grant	£1,037.35
Open space sport & recreation	£7,850.00
TAP: Commuinity Education	£366.00
Dementia Awareness	£150.00
Community Highway equipment	£97.00
Community Lengthsman	£0.00
Post office disabled access	£112.00
Coronavirus support	£446.00
Burial ground	£1,500.00
Climate Emergency Reserve	£5,000.00
Community Projects & Support*	£7,000.00
20 mph speed limit	£13,000.00
Total	£36,558.35

Community Projects: New Pre School building, Amenity green space (Ugborough village), Bittaford play park equipment and surfaces, Conduit repair and maintenance, Tidying village centres and planters, Grant towards community use of redundant WC buildings, Walking leaflets, 20mph speed limit.

4. The following burial fee charges were agreed: (5% increase rounded down to the nearest £5)

Deed of Grant:	
Single	245
Double	335
Cremation (1/2 plot – single or double)	170
Burial	
Single	335
Single – under 15	260
Double	335
Cremation	120
Headstone: Upright (not to exceed 2'6" including base)	155
Cremation (not to exceed 18" x 18")	155
Flat	90
Choice of plot – additional fee	None

Double charge for non-parishioners.

A Parishioner is defined as a current parishioner, or having lived more than half his/her life in the Parish, or at least 11 of the last 20 years in the Parish.

5. The signatories for the new CCLA savings bank account were agreed – Cllrs Fletcher, Slater and Nelson

6. It was agreed that there had been a favourable response to the proposal for the community project led by our Ukrainian guests to decorate the **Bittaford bus shelter** and Council support the option to focus on the interior. **Funding will be considered when a detailed proposal is received.**

7. Parish walking maps

It was agreed to use up to £400 of the P3 reserve to fund the design and printing of the maps. Cllr Hart to seek local sponsorship

22.195 Climate Emergency update

- There will be a meeting with GUP after the Easter Holidays to take ideas forward in partnership – the focus for UPC being transport, energy reduction in homes and widening awareness and participation in initiatives
- It was agreed to grant fund [Sustainable South Hams](#) by £50 towards the [Rivers Assembly](#) on 18th March.

22.196 Asset Management

a) Bittaford Play Park update:

The delivery of the accessible picnic bench and gate have been delayed but are due soon. Cllr Hart presented a quote of £7185 + VAT for the installation of a nest swing to replace the existing structure. This is the most reasonable quote and from an established and well-reviewed company and **it was resolved to purchase with the ring-fenced funding as previously agreed**

b) It was agreed to site the Landmark Tree in the Burial Ground

c) Clerk to apply for grant funding from Cllr Holway's SHDC sustainability locality grant for the wild seed planting in the Bittaford Play Area.

22.197 Highways & Rights of Way

1. The request to clear the pathway to the righthand side of the parking area of the Ivybridge Train station was considered. **It was agreed that the clerk would contact the resident for further information regarding the area of concern.**
2. The decision for the prohibition of motor vehicles, Filham was noted.
3. The request for support in installing roadside mirrors on the Ludbrook Gate junction was considered – **it was noted that DCC do not support the use of road mirrors and so UPC would not be able to assist the resident further.**
4. A site meeting had taken place at Beacon View **and it has been agreed that UPC would erect a large warning sign with a yellow back plate either side of the road approaching the junction and that, when the VAS camera has been repaired, it would be temporarily erected at the junction in order to monitor traffic coming in both directions.**

22.198 School Field update

There has still been no further communication from the school. **Cllr Fletcher will chase one more time.**

22. 199 Correspondence received:

1. Ivybridge and District Association of Local Councils - clerk to inform association that UPC support their work and wish to continue membership and to attend meetings. Request that meetings continue to be virtual.
2. Ivyfridge community fridge - it was agreed that UPC would support this initiative sharing on social media and the website.

22.200 Meetings attended:

David's Lane site meeting: The group had reached an agreement that the problems here were short term and manageable within the constraints of the infrastructure.

Emergency Planning: Cllrs Hart and Slater had met to consider a consultation regarding support needed by local Councils and this had highlighted that a local community response was the best course of action for Ugborough. **Clerk to seek a facilitator for a workshop**

Dates of next meetings:

Monday 3rd April Annual Parish Meeting, 7.30pm in The Ugborough Village Hall

Monday 17th April Council Meeting, 7.30pm in The Ugborough Village Hall

Meeting closed at 9.50pm