

UGBOROUGH PARISH COUNCIL MEETING
Monday 17th April 2023 at 7.30pm
Ugborough Village Hall

MINUTES

Present: Cllrs Fletcher (Chair), Beable, Cooper, Hart, Holway, Hosking, May, Nelson & Slater

Public Forum

Two members of the public were in attendance.

The following matters had been raised with Councillors since the last meeting:

- Complaint from Wrangaton regarding lack of refuse collections and a reminder from Cllr Holway that all issues need to be [reported online](#)
- A member of the public requested an update on the situation regarding community use of the School Field. **It was agreed to bring agenda item 23.10 forward.**
- Recent maintenance work by DCC on Donkey Lane is of poor quality – **clerk to report to DCC**
- Wrangaton Golf Club is for sale and a member of the public has requested support from UPC for the creation of a woodland area. **This will be on the May agenda.**
- Work will be done to repair the loose base to the flagpole

Report from South Hams District Councillor Tom Holway (Apologies from Cllr Abbott)

- Council has agreed the purchase of additional vehicles for the recycling service and the focus will be on smaller vehicles for the narrower lanes
- New Police Emergency details – members of the public are being asked to contact Devon and Cornwall Police using the [online forms available](#) on the new website rather than emailing 101.
- National Government alert test – concerns that this might endanger people who have “private” mobiles for domestic or personal issues.

Report from Devon County Councillor Dan Thomas is available on our [website](#).

- Devolution deal for Devon, Plymouth and Torbay moves a step closer
- Every penny of the extra £9.4m will be spent making our roads more resilient
- New emergency alert system launched by UK Government on Sunday 23 April 2023 at 3pm

23.01 Apologies for absence were received from Cllr Greaves. And Cllrs Abbott and DNP Cathie Pannell

23.02 There were no declarations of interest

23.03 The Minutes of the Meeting held on the 13th March 2023, as previously circulated, were confirmed and signed by the Chair

23.10 School Field was brought forward as agreed during the public session

UPC has received a letter from the school declining the request for open community use of the school grounds. On receipt of this correspondence a working group had visited Yealmpton School to see how community use of their field is managed.

- It was agreed to write to Ugborough School and ask for details of what would be needed to make use possible in Ugborough.

A working group is established comprising Cllrs Fletcher, Holway and Hosking, DCC Cllr Thomas and 2 members of the public.

- Cllr Holway to check if any S106 monies is available

23.04 Planning

1. The following planning applications were considered:

a) [0830/23/FUL](#) Mr And Mrs R Stephenson Provision of a manège Land At Sx 703 573, Barons Hill Farm Avonwick

Support

b) [1139/23/TCA](#) Owen Davies T1: Beech – Crown height reduction by 1.5m & Lateral reduction by 1.5m on all sides, Crown raise to approximately 2m and Crown thin by 20% and T2: Pittisporum - Crown height reduction by 1.5m & lateral reduction by 0.5m on North, East & West sides, works to reduce shading to properties & to avoid damage to neighbouring property's roof 6 Lutterburn Street Ugborough PL21 0NG

Support

c) [4243/22/HHO](#) Mr And Mrs Lockley Householder application for internal & external re-modelling works 18 Lutterburn Street Ugborough PL21 0NG

Support

d) [0131/23](#) Demolition of existing garage block and change of use of land for the siting of three residential caravans (Turners Britannia Parks Ltd) Bittaford Wood Caravan Park , Bittaford, Ivybridge, PL21 0ET

No objection in principal but request that the unit immediately on the boundary to be moved further from the boundary

e) The decision made at the last meeting for the application: 0507/23/HHO Mr & Mrs Andrew & Isobel Hamilton Householder application for first floor extension Palk Cottage Ware Hill Ugborough PL21 0NZ
Support was ratified.

f) Applications made after the agenda was published with a deadline before the next meeting:

i) [0884/23/CLE](#) Certificate of lawfulness for existing use of land for residential use and siting of caravan on land beside stables , Higher Witchcombe Farm. PL21 0HR

No evidence to offer

ii) [0741/23/HHO](#) Householder application for single storey rear extension 1 Torre Close, Ivybridge PL21 0BX

No Comment

2. The following planning decisions made by SHDC and DNP were noted:

a) 0146/23/CLE Land at SX 688 573 Yard at Corner of Yellowberries Lane Wrangaton Mr Aidan Witham Certificate of lawfulness for existing use for the storage of vehicles on site together with the siting of an open fronted shed & a shipping container

DECISION: Cert of Lawfulness (Existing) Refusal

b) 0248/23/HHO Valley View Donkey Lane Ugborough PL21 0NE Mr Christopher Stephens Householder application for replacement Garage

DECISION: Conditional Approval

23.05 There was no update on Ugborough West

23.06 Finance

1. The following payments were approved:

	Gross	VAT	Net
Clerk Salary	513.48		513.48
DCC Pension	180.63		180.63
Outdoor Play	4,311.00	718.50	3,592.50
HMRC	128.40		128.40
HMRC	128.40		128.40

DALC	605.96	69.95	536.01
Signs Workshop (Accessible bench)	636.00	106.00	530.00
Cutting Crew 1303	79.20	13.20	66.00
Cutting Crew 1304	36.00	6.00	30.00
Widdicombe 2003	184.80	30.80	154.00
Clerk expenses	57.63		57.63
Clive Hart (SusSH Rivers Assembly)	9.90		9.90
J Fletcher Bitumen	16.04	2.67	13.37
Modbury Parish Council (Election training)	18.00		18.00

2. The following receipts were noted: Burial Fees £85.00 and £560

3. The financial statement (as amended and recorded below) was received:

TRANSACTIONS	
Lloyds Current Account (END MARCH)	£29,991.47
Less uncleared payments	£6,210.96
Plus uncleared receipts	£0.00
Less Transfers not on Bank Statement	£0.00
Total	£23,780.51
Plus: Santander Acc cash book (as at 5th Sept)	£30,651.85
Total Funds	£54,432.36

RESERVES	
P.3 grant	979.98
Open space sport & recreation	£4,257.50
TAP: Commuinity Education	£366.00
Dementia Awareness	£150.00
Community Highway equipment	£97.00
Community Lengthsman	£0.00
Post office disabled access	£112.00
Coronavirus support	£446.00
Burial ground	£1,500.00
Climate Emergency Reserve	£5,000.00
Community Projects & Support*	£7,000.00
20 mph project	£13,000.00
Total	£32,908.48

Total uncommitted funds	£21523.88
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Community Projects: New Pre School building, Amenity green space (Ugborough village), Bittaford play park equipment and surfaces, Conduit repair and maintenance, Tidying village centres and planters, Grant towards community use of redundant WC buildings, Walking leaflets, 20mph speed limit.

4. The renewal of the annual subscription to Devon Association of Local Councils was approved - £605.95

5. It was agreed by all to grant fund Bittaford Planters £150

23.07 Climate Emergency and sustainable Ugborough

a) Erme water quality project

It was agreed in principal that Ugborough PC would become part of a multi- parish River Erme environmental group and contribute financially to initiatives proportional to the precepts

23.08 Asset Management

a) Bittaford Play Park update

The new gates have been purchased and installed by Dartmoor National Park Authority and the new swing and accessible picnic bench ordered. Thanks to DCC for grant funding towards the bench.

23.09 Highways & Rights of Way

1. Kitterford Roundabout - It was agreed that Cllr Hosking would seek comments from livestock owners regarding the roundabout and that UPC would request information regarding the safety audit and any actions proposed as a result of it. For May agenda.

2. The quotations received for road signs at the Beacon View junction (not including labour were considered)

It was agreed to use Nuneaton signs (Quote £213) providing the backing boards were reflective. If not, to use Health-Safety-Signs.

To support this it was agreed that a new backing board and fixing brackets for the VAS would be purchased and that this would be moved nearer to the junction.

3. Ivybridge – Bittaford cycle route – it was agreed to invite G Wilson to the next meeting to update on this

4. Wrangaton bus stop

It was agreed that the clerk would contact Jon Pearson Ltd (authors of the residential travel plan) to request they pursue re-instatement of the bus-stop at The Sidings.

23.10 School Field

Dealt with earlier.

23.11 Community Award

It was agreed that, although council could see the merits of such an initiative, it would be very difficult to choose one individual every year from all the residents who contribute so generously to the community. Council will consider extending the Annual Parish Meeting to become a celebration of community effort across the parish.

23.12 Correspondence received:

The request for nominations of parish members to Dartmoor National Park Authority was noted

23.13 Meetings attended:

- Cllrs Beable and Holway had attended the Devon and Cornwall Police Cllr Advocate scheme meeting and introduced the [new quarterly newsletter](#)

- There will be a meeting with G-UP on Wednesday 19th April

Meeting closed at 9.30pm