

UGBOROUGH PARISH COUNCIL MEETING
Monday 15th May 2023 at 7.30pm
Ugborough Village Hall

MINUTES

Present: Cllrs Beable, Hart, Holway, Hosking, Johns, May, Nelson & Slater

2 Members of the public were in attendance

Questions from the public:

- A member of the public raised the accessibility problems presented for people choosing not to subscribe to the garden waste refuse service and using the Ivybridge Recycling Centre. **Clerk to take the proposal to Cllr Thomas that more assistance be made available for people lifting waste or for hoists be installed.**
- The annual wash of the Bittaford bus stop Perspex was requested – **Clerk to arrange**
- The issue of silt build-up and flooding under the Bittaford viaduct was raised. **Cllr Nelson and Clerk to contact GWR.**

Bittaford – Ivybridge Cycleway

Apologies had been received from Graham Wilson (PL21) and Cllr Holway gave a brief introduction. Letters of support for the grant funding bid to the GWR Community Improvement Fund had been received from DCC and SHDC. PL21 requested a letter of support from UPC.

It was agreed that UPC support the project in principal and the grant funding bid. Council agreed to invite Graham to the June meeting to present further details of the scheme and consultation arrangements.

There were further discussions regarding the speed along the B3213.

Proposed by Cllr Holway, seconded by Cllr May – 5 in favour and 2 against UPC writing to DCC to present Council's support for a 20mph road scheme throughout Devon

Report from DCC Councillor Dan Thomas

Apologies had been received from DCC Councillor Cllr Thomas – he had sent details of grants and funding opportunities to ease the cost of living crises. Individuals can sign up to receive the [DCC funding newsletter](#)

Report from SHDC Councillors Vic Abbott and Alison Dewynter is available on our [website](#).

Cllr Abbot had sent his apologies and Cllr Slater welcomed Cllr Dewynter to her first UPC meeting.

23.21 Apologies for absence were received from Cllrs Fletcher and Cooper

23.22 There were no declarations of interest

23.23 The Minutes of the Meeting held on the 17th April 2023, as previously circulated, were confirmed

Matters arising:

Loose base on the flag-pole – this has been made safe and work is scheduled in the near future

Wrangaton Bus Stop – the clerk has contacted the Kiers Travel Plan Co-ordinator who has advised that this issue needs to be pursued with DCC

23.24 Planning

1. The following planning applications were considered:

a) **0061/23/FUL** Mr P Austin Conversion of a silage pit into a general purpose agricultural barn with new roof over Higher Bowcombe Farm Ugborough PL21 0HJ

No comment

b) **0885/23/CLE** Mr Martin Daw Certificate of lawfulness for existing use of land for residential use and siting of caravan on land behind stables Higher Witchcombe Farm Ugborough Ivybridge PL21 0HR

UPC has no evidence to prove or disprove that the site of the mobile home has been used continuously for residential purposes. UPC welcomes regular enforcement and requests that SHDC confirm the mobile home is a permanent structure and not a caravan.

c) **1414/23/FUL** Mr Nick Haigh - Provenn Ltd Erection of 4 detached dwellings with shared drive Land At Sx 653 560 Davids Lane Filham

Support

2. The following planning decisions made by SHDC and DNP were noted:

a) **0391/23/FUL**: Land At Sx 661 550 Bittaford Mr W Thomas Erection of 20 ground mounted Solar Panels on one frame

DECISION: Conditional Approval

b) **0239/23/ARC** Land At Sx 651 560 Filham Ivybridge Application for approval of details reserved by conditions 51 (Dormouse Habitat) and 55 (Phasing/Timing Plan) of planning consent 3703/18/OPA

DECISION: Discharge of condition Approved

c) **0506/23/VAR** Land At SX 666 559 Upper Lordswood Stables Ugborough Ivybridge Ms Dominique Perry - Dom's Equestrian Application for variation of conditions 3 (use of development) & (use of manege (retrospective)) of planning consent 2188/19/VAR

DECISION: Conditional Approval

d) **0507/23/HHO** Palk Cottage Ware Hill Ugborough PL21 0NZ Mr & Mrs Andrew & Isobel Hamilton GRID REFERENCE : (267838, 55726) Householder application for first floor extension

DECISION: Conditional Approval

e) **0926/23/ARC** Land at SX 651 560 Filham Ivybridge PL21 0ZP Bloor Homes South West Approval of Details Reserved by Conditions (discharge) GRID REFERENCE : (265156, 56013) Application for approval of details reserved by condition 2 (handrails) of planning consent 3915/21/ARM

DECISION: Discharge of condition Approved

f) **1139/23/TCA** 6 Lutterburn Street Ugborough PL21 0NG Owen Davies T1: Beech - Crown height reduction by 1.5m & Lateral reduction by 1.5m on all sides, Crown raise to approximately 2m and Crown thin by 20% and T2: Pittisporum - Crown height reduction by 1.5m & lateral reduction by 0.5m on North, East & West sides, works to reduce shading to properties & to avoid damage to neighbouring property's roof

DECISION: Tree Works No Objection Raised

3. Wrangaton Golf Course - there have been a few expressions of interest in purchase as a golf course. No further update.

23.25 Ugborough West – no update.

23.26 Finance

1. The following payments were approved:

	Gross	VAT	Net
Clerk Salary	513.48		513.48
Widdicombe 2026	554.40	92.40	462.00
Village Hall Hire Feb - May	160.00		160.00
Nuneaton Signs pro-forma	254.91	42.48	212.43
Clerk expenses	81.93		81.93
Alison Marshal internal audit 23/002	175.00		175.00
Pension	180.63		180.63
HMRC	128.20		128.20
Cutting Crew	158.40	26.40	132.00
Cutting Crew	72.00	12.00	60.00

2. The following receipts were noted:

SHDC - Precept	£16,684.00
VAT refund from 22-23	£1,697.34

3. The financial statement was received:

TRANSACTIONS	
Lloyds Current Account (END APRIL)	£41,603.74
Less uncleared payments	£1,720.84
Plus uncleared receipts	£0.00
Less Transfers not on Bank Statement	£0.00
Total	£39,882.90
Plus: Santander Acc cash book	£30,737.09
Total Funds	£70,619.99

Total uncommitted funds	£37,561.51
--------------------------------	-------------------

RESERVES	
P.3 grant	£979.98
Open space sport & recreation	£4,257.50
TAP: Commuinity Education	£366.00
Dementia Awareness	£150.00
Community Highway equipment	£97.00
Community Lengthsman	£0.00
Post office disabled access	£112.00
Coronavirus support	£446.00
Burial ground	£1,500.00
Climate Emergency Reserve	£5,000.00
Community Projects & Support*	£7,000.00
20 mph project	£13,000.00
Bittaford and Ugborough Planters	£150.00
Total	£33,058.48

Community Projects: New Pre School building, Amenity green space (Ugborough village), Bittaford play park equipment and surfaces, Conduit repair and maintenance, Tidying village centres and planters, Grant towards community use of redundant WC buildings, Walking leaflets, 20mph speed limit.

4. Coronation memorial plaque to match the 2 in place on the Conduit – (Estimate £250) - Purchase was agreed

5. VAS camera parts to simplify moving the camera between 2 locations as and when required (£720 + VAT) – purchase agreed

5. Grant funding for Ugborough Planters of £150 was approved

23.27 Climate Emergency and sustainable Ugborough

1. **Update from the joint meeting between UPC and G-UP** – various positive work in progress
2. Erme water quality project – The DRAFT minutes from the meeting are available on the website. There are various groups in the locality and this group focusses on the role that the local councils can most usefully play in developing a campaign to protect and manage the health of the River Erme. There is a River Erme Water Quality workshop open to all on Monday 22nd May at 7.30pm in The Watermark.
3. **Dead tree in The Square** – Cllr Johns has started work on the tree to make it safe and further work to follow. Decision on replacement to be made at the June meeting.

23.28 Asset Management

1. **Bittaford Play Park update** – The new nest swing is partly in place, Cllr Hart to chase up installation of the bench with DNP, the new gate needs some remedial work, a working group will be established to do the tidying up work at the end of these works.

(Clerk to contact SHDC regarding the weeds in Ugborough Play Park)

23.29 Highways & Rights of Way

- 1 **Ivybridge – Bittaford cycle track** – dealt with earlier
2. **Kitterford Roundabout Safety Report** – Council are disappointed that the designer had disagreed with virtually all of the safety issues raised. **It was agreed that Cllr Hosking and the Clerk would liaise to put together a response to the design team questioning their response to the issues raised.**

23.30 School Field

1. **The terms of reference for the Community Access to Ugborough School Field Committee were adopted**
2. **It was considered that the initial estimate for works necessary if the school field were to be opened to the public as provided by the school was excessive– £35,000 - £40, 000 and that further details should be sought.**

23.31 Meetings attended:

Cllr Johns has passed his chapter 8 training.

Meeting closed at 21.05 pm

Date of next meeting: Wednesday 14th June 2023, 7.30pm in Ugborough Village Hall