

UGBOROUGH PARISH COUNCIL MEETING
Wednesday 14th June 2023 at 7.00pm
Ugborough Village Hall

Present: Cllrs Fletcher (Chair), Beable, Cooper, Hosking, May, Nelson & Slater

10 Members of the public were in attendance

Public Forum

1) Questions from the public:

- A member of the public read a statement regarding **planning application 0232/23** - Erection of detached bungalow with parking. It confirmed all the concerns raised by DNP in a previous application had been addressed.
- A question was raised regarding the next move for the **School Field** following the recent site meeting with the School. **(See agenda item 23.44)**
- Graham Wilson (PL21) gave a brief update on the **Bittaford – Ivybridge cycleway**. A bid has been made to Great Western Railway for a grant of £72,000 and DNP have pledged to make this up to £77,000. The next stages will be to get detailed drawings, confirm landowner consent, hold a public consultation.
- Graham also reported that PL21 have submitted a bid to create a traffic free path to **Filham Park** and drew attention to the Pedal Power event in Ivybridge on 1st July.
- An update was requested regarding work towards creating the **20mph scheme in Ugborough Village**. Cllr Fletcher confirmed that DCC were doing design work and had raised various questions with UPC. **Clerk to request an update from DCC**
- A request was made to chase up work promised on the **yellow zig-zags outside the school**.
- Work to repair the **Bus Shelter in Ugborough Square** was requested

2) Report from County Councillor – Dan Thomas had provided a report beforehand and highlighted that the quality of social work practice across Devon remains inconsistent. Anyone experiencing difficulties accessing support from Children’s Services is urged to contact Dan.

Devon is looking for more **foster carers**. If you are interested further information can be found on their [website](#)

3) Report from South Hams District Councillor – Alison Dewynter had sent apologies and provided a report. Summary:

- **SHDC** – details of the new council following the elections
- **Community Ownership Fund Round 3**
Application window is 31 May until 12 July 2023. This fund provides capital and revenue grants to support community groups to take ownership of community assets and amenities at risk of being lost such as community centres, parks, pubs and post office buildings.
- **Climate Adaptation Strategy**
The Devon, Cornwall and Isle of Scilly Climate Adaptation Strategy will help people better understand the risks their area might face in the future, as climate change increasingly affects the UK. It will also help them to adapt to these changes.
- **Support for Residents with Energy Bills**
Residents with prepayment energy meters may be eligible for up to £400 off their energy bills. Residents who have yet to claim can take their vouchers and ID to a Post Office or Pay Point by 30 June 2023.
- **Pedal Power Event in Ivybridge on 1 July 2023 from 10am until 5pm at Leonards Road Car Park**

4) Colin Wells (Co-option candidate) introduced himself

MINUTES

23.32 Apologies for absence were received from Cllrs Hart, Holway and Johns

23.33 There were no declarations of interest

Members of the public left the room whilst consideration was given to the co-option application

23.34 Proposed by Cllr May, seconded by Cllr Nelson and all in favour of co-opting Colin Wells to the Council for Ugborough West.

Councillor Wells signed the Declaration of Acceptance of Office and joined the Council table

23.35 The Minutes of the Meetings held on the 15th May 2023 were approved

Matters arising:

- a) **Customer support at the Recycling Centre** - DCC have responded – Summary:

It would not be practical/cost effective to install bin lifting equipment at the Recycling Centre (HWRC). Site users delivering waste to the facility should be packing loose waste into bags/containers in volumes that they can safely lift/manage and not overload bags. Site staff will aim to provide assistance when 'reasonable' For example, if a bulky/heavy item required 2 or more persons to initially load the vehicle then it will be expected that the same amount of people arrive to help unload the vehicle once on site. Site Staff are unable to unload waste from a vehicle (due to the risk of damage to the vehicle), but may provide reasonable assistance once the waste is out of the vehicle. The use of smaller bags for garden waste that can be more easily handled is the solution to this issue.

- b) **Bittaford Viaduct** – drainage – GWR have promised to review - **Clerk to chase**
- c) **Wrangaton bus stop** – there seems to be confusion regarding the status of the bus-stop at The Sidings. Clerk is liaising with DCC to clarify
- d) **VAS camera and Beacon View junction signs** – work has begun and will continue once special fixtures have arrived.
- e) **Coronation Memorial Plaque** – Councillors considered the two designs submitted and **clerk will order the preferred design**
- f) Weeds in **Ugborough Play Park** – this has been dealt with
- g) Council noted the recent report of rats in the closed public toilets. This has been reported to SHDC Environmental Services who will be investigating the matter as a matter of urgency.

23.36 Planning

1. The following planning applications were considered:

- a) **0232/23** Erection of detached bungalow with parking Mr & Mrs Gregor & Andrea Macgregor 5, Beacon Terrace, Wrangaton, South Brent, Devon, TQ10 9HD

It was noted that this is an ideal site for a retirement residence being close to public transport services. The S106 agreement made by the applicants for local occupancy into the future was welcomed and Council re-iterated its views that Wrangaton should be considered as a settlement by DNP noting that it has almost doubled in size in recent years.

Support

- b) **1750/23/CLE** Certificate of lawfulness for existing use of land for storage of vehicles and siting of open fronted shed and shipping container (resubmission of 0146/23/CLE) Land At Sx 688 573 Yard at Corner of Yellowberries Lane. Wrangaton

UPC has no evidence to offer

2. The planning decisions made by SHDC and DNP (See appendix 1.) were noted

23.37 Ugborough West

Cllr Wells reported that Bloor were struggling to find people to complete the work on the Estate. Phase 1 landscapers have been sacked and there are various outstanding tasks to complete before Bloor achieve the conditions of the planning application.

23.38 Finance

1. The following payments were approved:

	Gross	VAT	NET
Stock Signs - VAS	864.00	144.00	720.00
BHIB Insurance LC002917	868.08		868.08
Widdicombe	112.80	18.80	94.00
Clerk Salary	513.28		513.28
Clerk Pension	191.49		191.49
Beable - travel to Police commissioner event	29.9		29.90
Beable - clips for Sign	18.75	3.13	15.62
Clerk expenses	57.63		57.63
Wray Valley - Website domain renewal	60.00		60.00
HMRC Clerk April Tax	128.20		128.20
HMRC Clerk May Tax	128.40		128.40

2. The receipts were noted:

Savings from Closed Santander Acct	30,737.09
Burial feesn	155.00

3. The financial statement was received:

TRANSACTIONS		RESERVES	
Lloyds Current Account (END MAY)	£69,042.91	P.3 grant	£979.98
Less uncleared payments	£1,240.45	Open space sport & recreation	£4,257.50
Plus uncleared receipts	£0.00	TAP: Commuinity Education	£366.00
Less Transfers not on Bank Statement	£0.00	Dementia Awareness	£150.00
Total	£67,802.46	Community Highway equipment	£97.00
		Community Lengthsman	£0.00
Total Funds	£67,802.46	Post office disabled access	£112.00
		Coronavirus support	£446.00
		Burial ground	£1,500.00
Total uncommitted funds	£34,593.98	Climate Emergency Reserve	£5,000.00
		Community Projects & Support*	£7,000.00
		20 mph project	£13,000.00
		Bittaford and Ugborough Planters	£300.00
		Total	£33,208.48

Community Projects: New Pre School building, Amenity green space (Ugborough village), Bittaford play park equipment and surfaces, Conduit repair and maintenance, Tidying village centres and planters, Grant towards community use of redundant WC buildings, Walking leaflets, 20mph speed limit.

4. It was agreed to transfer £50,000 to the new savings account

5. It was agreed to purchase the noticeboard from XLDisplays for £371 +VAT

6. It was agreed to contact Head Office of the company with two outstanding payments.

23.39 Audit

1. The internal audit report was received and the recommendations noted. The following actions were agreed:

Clerk to:

- seek quotations for corporate email addresses
- set up an Amazon Business Account to comply with VAT requirements

- create a FOI policy
- amend Councillor claim form

2. **Section 1 of the Annual Governance Statement 2022-2023 was approved**
3. **Section 2 Accounting Statements 2022 – 2023 was approved**
4. **The dates for the period for the exercise of public rights were agreed - Tuesday 27th June – Monday 7th August**
5. **It was agreed to renew the Internal Audit Contract to year ending March 2024 with Alison Marshall at a cost of £175**

23.40 Policy - The revised Code of Conduct was adopted

23.41 Climate Emergency and sustainable Ugborough

1. **Erme water quality project** – feedback from recent meeting was received. The combined group of Councillors representing the neighbouring Parish and Town Councils met on May 12th. Cooperation has been good with the majority of councils agreeing to joint funding pro rata according to precepts. The group will focus on the most effective role for local councils in addressing the pollution issues in the Erme and ensuring that the Local Planning Authority are engaged in the concerns and priorities.
2. The **replacement of the tree in The Square** was deferred to the next meeting
3. **Carbon reduction consultation event** – Following discussions with G-Up the Council working group will meet in the near future to organise a consultation event to identify the issues of importance to the Community

23.42 Asset Management

1. Bittaford Play Park

It was agreed that Cllr Nelson would remedy the defects identified at the recent Inspection - A few deep holes in the grass. Gaps in safety tiles. Corrosion on the horse spring rocker

23.43 Highways & Rights of Way

1. **Kitterford Roundabout Road Safety Report** – this was deferred to the next meeting pending responses from livestock hauliers.
2. **20mph speed limit in Ugborough – update given in the public forum**
3. **20's Plenty for Devon campaign - The following motion was put to the vote:**

Ugborough Parish Council Supports the 20's Plenty for Devon campaign and will write to DCC to request 20mph speed limits on streets throughout Devon where people live, work, shop, play or learn, with 30mph as the exception on those roads, where full consideration of the needs of vulnerable road users allows a higher limit. **6 for, 1 against and 1 abstention**

23.44 School Field

The recent meeting with the school was very positive. The cost of fencing necessary to facilitate the opening of the field to the public is estimated to be £30,000 and the school have agreed to pay 50% with the remaining 50% to be match funding from the community and parish council. It is estimated the community can raise £5000. **The Parish Council agree in principal to share the cost and is seeking an update on any S106 monies due and will consider this as part of the budget setting process for 2024-2025.** It is hoped that work would take place during the Easter Holidays 2024 and meantime members of the public are reminded that there is a letting agreement for current use of the field.

23.45 Meetings attended:

- Cllrs Beable and Holway had attended a Devon and Cornwall Police “tackling drugs” seminar and a Police Commissioner show case for charities supported by the Commissioner.
- Cllr Hosking had attended a pre-school group site meeting with the Anchor Inn – discussions are on-going.

Meeting closed at 9.55pm

Date of next meeting: Monday 3rd July Ugborough Village Hall 7.30pm