

UGBOROUGH PARISH COUNCIL MEETING
Wednesday 11th October 2023 at 7.30pm
Upstairs Meeting Room
Ugborough Village Hall

Present: Cllrs Fletcher (Chair), Beable, Cooper, Hart, Holway, Hosking, Johns, May, Nelson, and Wells

Also present: Cllr Abbott

Questions from the public

- Council have received a comment regarding the extent of weeds growing in the verges and gutters in the village. This is an on-going maintenance issue (with no use of pesticides) which is currently not within UPC's remit. If anyone wishes to attend to any of the public areas in the village it would be much appreciated.
- The delay in provision of a bus shelter at Wrangaton has been raised – **Clerk to chase with the development company**
- The gentle exercise class in the village hall is looking for seed funding to establish itself – **Cllr Abbott to discuss with Cllr Dewynter with a view to using the localities budget**
- Cllr Fletcher thanked those Councillors involved in re-erecting the speed camera in Bittaford.

Report for Devon County Councillor

Dan Thomas had sent his apologies. He will be contacting the School to chase up their S106 application. He noted that the Corporate Infrastructure and Regulatory Services scrutiny committee has sent the matter of mobile libraries back to Cabinet for them to reconsider their decision to close the service.

Report from South Hams District Councillors

Alison Dewynter had sent her apologies and Cllr Abbott delivered their report which can be seen in full on our [website](#)

Summary

1. Recycling Container Roll out
2. Corporate Strategy
3. St Ann's Chapel
4. Improving Follaton Arboretum
5. Seamoor Lotto
6. SHDC New Website

MINUTES

23.80 Apologies for absence were received from Cllr Tim Slater

23.81 Cllr Fletcher declared an interest in agenda item 23.83. 1a planning application for 21 Lutterburn Street

23.82 The Minutes of the Meetings held on the 13th September 2023, as previously circulated, were approved

Matters arising:

Bittaford viaduct flooding – DCC will be arranging for a camera survey to assess the size of the root in the pipe causing the flooding problems in order to determine the work required

Street lighting in Ugborough – details of the lights causing problems need to be provided

Bus shelter at the entrance to Bloor Estate – in progress

Green waste – Currently there are no plans to offer exemption from payments for people with disabilities

23.83 Planning

1. The following application was considered:

Having declared an interest Cllr Fletcher left the room and Cllr Beable took the Chair

a) [2694/23/LBC](#) Listed Building Consent for replacement of three single glazed windows at upper East end of cottage with double glazed windows of the same materials, design & appearance 21 Lutterburn St. PL21 0NG

All in favour of supporting this application

Cllr Fletcher returned to Chair the meeting.

2. The following decisions made by SHDC and DNP were noted:

a) 2010/23/FUL Filham Park Veterinary Clinic Godwell Lane Ivybridge PL21 0LE Installation of 1 external air conditioning unit

Conditional Approval

b) 2469/23/ARC 7 Filham Cottages Filham PL21 0DH Mr Peter Blank Application for approval of details reserved by condition 3 (Facing & Roofing Materials) of planning consent 2523/22/ARM

Discharge of condition Approved

c) Demolition of existing garage block and change of use of land for the siting of three residential caravans. Bittaford Wood Caravan Park

Withdrawn

23.84 Ugborough West

Reports have been received about motorcycles using the new footpath between David's Lane and Godwell Lane. This is being monitored.

23.85 Finance

1. The following payments were approved and receipts noted:

	Gross	VAT	Net
DCC Pension	186.06		186.06
Ugborough Parish Newsletter	300.00		300.00
DCC Pension	186.06		186.06
Sally Smale	513.28		513.28
HMRC Tax	256.60		256.60
J Fletcher - watering can Otter	6.99	1.17	5.82
Sally Smale (Aug / Sept expenses)	115.26		115.26
Ug village hall - June - Sept	106.25		106.25
G Beable	23.92		23.92
S Nelson - Bitt. Phone box and bus stop	82.93	4.32	78.61
PFK Littlejohn Auditors	252.00	42.00	210.00
TOTAL	2029.35	47.49	1981.86

Receipts:

SHDC - Precept	16,684.00
Burial Fees	580.00
Burial Fees	310.00
Burial Fees	640.00

2. The financial statement was received:

TRANSACTIONS		RESERVES	
Lloyds Current Account (End Aug)	£27,695.03	P.3 grant	£979.98
Less uncleared payments	£1,460.36	Open space sport & recreation	£4,257.50
Plus uncleared receipts	£0.00	TAP: Commuinity Education	£366.00
Less Transfers not on Bank Statement	£0.00	Dementia Awareness	£150.00
Total	£26,234.67	Community Highway equipment	£97.00
CCLA Savings	£50,180.83	Community Lengthsman	£0.00
Total Funds	£76,415.50	Post office disabled access	£112.00
		Burial ground	£1,500.00
		Climate Emergency Reserve	£5,000.00
Total uncommitted funds	£43,319.41	Community Projects & Support*	£7,446.00
		20 mph project	£13,000.00
		Bittaford and Ugborough Planters	£187.61
		Total	£33,096.09

Community Projects: New Pre School building, Amenity green space (Ugborough village), Bittaford play park equipment and surfaces, Conduit repair and maintenance, Tidying village centres and planters, Grant towards community use of redundant WC buildings, Walking leaflets.

3. The request for a contribution towards admin support for The River Erme town and parish councils' group "£1,200 per annum split between the six councils" was approved

4. The conclusion of the external audit and dates for public consultation were noted.

23.86 Climate Emergency and sustainable Ugborough

1. In response to a query from a member of the public the following reasons were given for the postponement of the net zero community meeting till the spring:

- The main purpose of the community meeting was to look at carbon reduction measures that the community could make together and although winter fuel saving would be part of this it was not the main theme driving the schedule

- It has been difficult to arrange meetings to suit all parties and therefore to do proper planning in time for an earlier event

- To wait and see how the changes in the national government targets might impact the planning

There is a meeting on Monday 30th October to take this forward

Residents are reminded that there is a thermal camera available for loan and anyone who wishes to use this should contact Cllr Holway in the first instance.

23.87 Asset Management**1. Bittaford Play Park Inspection Report**

- Clerk to contact localities to request advice regarding the monthly inspection reporting on the seesaw

- Cllr Hart is chasing up the gate spring locking mechanism

- Cllr Hart to request a recommendation from DNP for a company who will remove the wooden structure and floor matting

- working group to continue to look at options for the revamp of the top area following the removal of this structure and to estimate an appropriate amount of funding to apply for from the S106 budget when it is available

2. Parish Online

It was agreed that the assets would be added to the mapping first and that the clerk would request if a Councillor from a neighbouring Council would come along to the next meeting to demonstrate other ways in which it could be used.

23.88 Highways & Rights of Way

1. Update on 20mph zone

The reason for implementing a 20mph zone is to improve safety for all road users which is something residents have asked for over many years. Hard copies of the proposals are available to look at in St Peters Church and Ugborough Village Hall. There are also copies on UPC [website](#). The majority of comments to date are in favour of the proposals.

It was agreed that the closing date for comments would be 17th November 2023

2. The request for **support to get the speed limit on the A3121 dropped to 30** mph through Ludbrook and the reply from DCC explaining current Devon County Policy on new or reduced speed limits was noted.

23.89 School Field update

- Cllr Thomas will be approaching the school to chase their application for S106 funding for the fence
- Clerk to liaise with SHDC regarding the process

23.90 Correspondence received:

a) Devon Housing Commission consultation - Cllr Hosking has prepared a response and the clerk to establish where to submit it.

b) Coastguards' Beach- response to the [consultation for Bathing Water Designation](#) at Coastguards' Beach

A response was agreed and clerk to submit

c) [Dartmoor Review](#) - It was agreed that this would be best suited for individual responses

d) Caravan parked at Hillhead lay-by - Clerk to report to Planning Enforcement

23.91 Meetings attended:

- Cllrs Beable and Holway had attended the Police Advocacy Network meeting – **clerk to publish details of Crime Stoppers on social media**
- Cllr May had attended the River Erme Parish and Town Councils Group. **The minutes will be made available on our website when available**

Meeting closed at 9.10pm