

UGBOROUGH PARISH COUNCIL MEETING
Wednesday June 19th 2024 at 7.30pm
Ugborough Village Hall

To all members of the Council

You are hereby summoned to attend a meeting of Ugborough Parish Council to be held in Ugborough Village Hall at 7.30pm on Wednesday 19th June 2024



Sally Smale, Clerk to the Council

Thursday 13th June 2024

Questions from the Public – *After which the public may not speak. Ten minutes designated for public participation, with a member of public speaking for not more than 5 minutes (Standing Orders 3a,3b)*

Reports from District & County Councillors

AGENDA

2024 37 To accept apologies for absence

2024 38 To note declarations of interest and consider granting dispensation requests

2024 39 To confirm the Minutes of the Meetings held on the 8th May 2024, as previously circulated.

Matters arising:

1. Light on Conduit update
2. Biographies and photos for website
3. Damaged footpath in Bittaford Play Area due to water run-off from the road.
4. Churchyard Maintenance – due for work June
5. Risk Management Policy

2024 40 Planning

1. To consider the following applications:

a) (i) [1685/24/FUL](#) Windy Ridge, Ugborough, PL21 0HQ Erection of roof over existing store

(ii) [1846/24/FUL](#) Windy Ridge Ugborough PL21 0HQ Erection of roof over existing store

b) [1537/24/HHO](#) 2 Park Cottages Ugborough PL21 0NR Householder application for small single storey extension at the front of the building

c) [1704/24/FUL](#) Combe Cross Farm Ivybridge PL21 0UP Erection of covered handling yard and general purpose agricultural building

d) Information only [1483/24/POD](#) Unit 2 Whiteoaks Court Davids Lane Filham PL21 0DW

Application to determine if prior approval is required for a proposed change of use from commercial unit (Class E) to dwelling house (Class C3), including internal alterations, all external elevations & external footprint to remain unchanged

e) [1724/24/VPO](#) Proposed Development At Sx 6481 5631 Ivybridge Application to modify a Section 106 Agreement for application 57/2472/14/O to accommodate upcoming development proposals at the site

f) (Application arrived after the publication of the agenda – to be ratified at the June meeting)

0971/24/FUL Venn Farm Ugborough PL21 0PE Provision of a replacement dwelling following Class Q approval (reference 3557/21/PDM)

2. To note decisions made by SHDC and DNP – See appendix

2024 41 Ugborough West Update

2024 42 Finance and HR

1. To approve the following payments and note receipts:

	Gross	VAT	Net
J Friend	594.95	99.16	495.79
Clear Insurance	871.41		871.41
Cutting Crew 1529	158.40	26.40	132.00
Cutting Crew 1530	72.00	12.00	60.00
J Widdicombe	382.80	63.80	319.00
Sally Smale	562.10		562.10
DCC Pensions	203.75		203.75
Cutting Crew 1512	72.00	12.00	60.00
Cutting Crew 1511	182.40	30.40	152.00
J Widdicombe	237.60	39.60	198.00
Alison Marshall (Internal Auditor)	175.00		175.00
Tom Holway	26.90		26.90
Clerk Expenses	76.31		76.31

Receipts: Burial Fees £640.00
 Dividends (April and May) £452.57

2. To note the reconciliation

TRANSACTIONS		RESERVES	
Lloyds Current Account (31 May)	£26,151.13	P.3 grant	891.98
Less uncleared payments	2,149.26	Open Space / Sport and Recreation	21457.5
Plus uncleared receipts		TAP: Commuinity Education	366
Less Transfers not on Bank Statement	£0.00	Dementia Awareness	150
Total	£24,001.87	Community Highway equipment	97
CCLA Savings (End May)	£52,181.01	Community Lengthsman	0
Total Funds	£76,182.88	Post office disabled access	112
		Burial ground	4650
		Climate Emergency Reserve	5000
Total uncommitted funds	£24,128.35	Community Projects & Support*	7446
		20 mph project	10000
		Bittaford and Ugborough Planters	151.52
		Election	1627.56
		Invasive species project	104.97
		Total	52054.53

3. To review the Ear-marked Reserves allocations

4. To consider the request for a grant of £170 for the Bittaford Planters

5. To consider joining the Rural Village Services Group for an annual subscription of £50 + VAT

2024 43 Highways and Public Footpaths

1. 30mph restriction on the approach to Ivybridge from Bittaford (B3213), David's Cross

To consider whether to pursue the matter (Any changes to the road signage here is against DCC policy) but it would have to go through a lengthy and expensive process and UPC would need to pick up the cost)

2. To consider the official DCC 20mph consultation documentation and agree any action

3. To consider the correspondence from Moretonhampstead Parish Council requesting if UPC would be interested in joining them to raise the issue of speeding with DNPA, and seek their support to lobby Devon County Council for 20mph speed limits for towns and villages on Dartmoor within the national park.

4. P3 Update

2024 44 Climate Emergency and sustainable Ugborough

1. Balsam Bashing update

2024 45 Asset Management

1. Bittaford Play Area:

- a) **To consider the annual Allianz inspection report and agree any action**
 - b) **To consider the drainage report and agree any action**
 - c) **To agree further action needed to ensure the see-saw reaches safety standards**
- 2. To consider completing the work needed to make access to the Post Office accessible**
- 3. Former Public Toilets in Ugborough & Bittaford**
- a) **To consider whether to submit an expression of intent to bid for the WCs in the light of a possible revision of the terms on which sale may be offered by South Hams District Council.**
 - b) **To consider whether to submit an expression of intent to bid for the WCs to enable the Parish to consider the possibility of a joint venture with a Community Interest Company or other organisation with a view to reopening the WC facilities in Ugborough and Bittaford.**

2024 46 School Field

- 1. To consider the report from the Solicitor regarding the lease and agree any action**
- 2. To consider the insurance situation and agree any action**

2024 47 Communication Received:

- 1. From the external auditor: The dates for the period for the exercise of public rights - Wed 22 May to Friday 12 July were incorrect. It has been shortened to 3rd June – 12 July**
- 2. Off roaders on Forder Lane and bus stop request between Bittaford and Wrangaton**
- 3. Info. from Devon and Cornwall Police regarding setting up a Community Speedwatch Group**
- 4. Enquiry from SHDC whether there is an interest in EV charging in the Square**

2024 48 To receive reports on any meetings attended

2024 49 Date of next meeting: Wednesday 17th July