

UGBOROUGH PARISH COUNCIL MEETING
Wednesday July 17th 2024 at 7.30pm
Ugborough Village Hall

Present: Cllrs Fletcher (Chair), Beable, Cooper, Hart, Holway, Hosking, Johns and Nelson

Also present DCC Councillor Dan Thomas and SHDC Cllrs Vic Abbott (SHDC) and Alison Dewynter

1 member of the public was in attendance

Questions from the Public

1. A member of the public answered questions regarding planning application [1758/24/HHO](#) Northcote House
- 2. Cllr Nelson will report the growth of Himalayan Balsam behind the closed public toilet building in Bittaford to SHDC**
3. Work to maintain the bus stop in Bittaford will proceed in due course
- 4. Clerk to request that Cutting Crew spray the pavement area around the Bittaford bus-stop**
5. Cllr Johns thanked SHDC for dealing with the fly-tipping near him and questioned why SHDC is using a company based at a distance from Devon. Cllr Dewynter has pursued the matter.

Report from County Councillor Dan Thomas

1. Cllr Thomas is now Deputy Leader of the Liberal Democrats
2. There is locality funding available for this financial year

Report from SHDC Councillors Alison Dewynter and Vic Abbott – [full report](#) available on the website

Summary:

1. Activities at Quayside Leisure Centre for SEND children
2. Volunteering opportunities for residents
3. Beware of fraud when parking
4. Ermington Parish are reviewing public transport links to the parish – Community Action will be undertaking a consultation on this.

Cllrs Thomas, Abbott and Dewynter left the meeting at 7.50pm

MINUTES

2024 50 Apologies for absence were received from Cllrs May and Wells.

2024 51 Cllr Beable declared a personal interest in agenda item 2024 53(b) planning application 1758/24/HHO

2024 52 The Minutes of the previous meetings held on the 19th June 2024, as previously circulated, were agreed

Matters arising:

1. Light on Conduit update – clerk still chasing, Cllr Thomas to be copied into further communication
2. Biographies and photos for website – outstanding contributions to be submitted to clerk
3. Request for a bus stop at Forder Lane Junction – **clerk to request anticipated frequency of use before pursuing further.**
4. Wrangaton Bus Shelter – colour has been confirmed as green
5. Accessible access to the Post Office – **Cllr Johns and Holway to write a brief for MS Contracting to provide a quote**

2024 53 Planning

1. The following applications were considered:

Cllr Beable left the room

a) 1758/24/HHO Northcote House The Square Ugborough PL21 0NT Householder application for ground floor extension, roof dormer & alterations to existing dwelling

Support

Cllr Beable rejoined the meeting

b) 0287/24 Replacement of windows with double glazed units, Horse And Groom, Bittaford, Ivybridge, Devon, PL21 0EL 03/07/2024 Ugborough

Support

c) 0309/24 Removal of log shed and replacement with local needs self build dwelling

Mr David Colley The Pottery, Moorhaven, Ivybridge, Devon, PL21 0HB

Neutral - subject to the design being accepted by the South West Design Review Panel and a proven need for affordable housing being demonstrated in Ugborough parish.

c) 2186/24/TPO__10 Hazel Lane, Ivybridge, PL21 0ZA T22, T23, G24: Species Monterey pine, Scots pine, Larch, and Norway spruce - crownlift trees over rear gardens of Plots 1-7 to the south to achieve a 4-5m clearance from ground level.

Cllr Johns to undertake a site visit and respond accordingly

2. The following decisions made by SHDC and DNP were noted:

a) 1503/24/CLP 12 Bonville Drive Ivybridge PL21 0GB Certificate of lawfulness for proposed loft conversion

Approved

b) 0173/24 Shell Oil UK Products Limited David Green Replacement of forecourt canopy and removal of canopy link, Carew Service Station, South Brent, TQ10 9ER

Grant Conditionally

2024 54 There was nothing to report from Ugborough West

2024 55 Finance and HR

1. The following payments were approved:

	Gross	VAT	Net
Sally Smale	562.10		562.10
DCC Pensions	203.75		203.75
J Fletcher	118.94		118.94
Bittaford PlaS Nelson (Bitt. Planters)	93.12	15.52	77.60
Cutting Crew 1547	72.00	12.00	60.00
Cutting Crew 1546	182.40	30.40	152.00
SLCC	114.50		114.50
S Hutcheon (Ugborough Planters)	185.00		185.00
Sally Smale	13.99	2.33	11.66
J May	17.50	2.92	14.58
Sally Smale	61.23		61.23

2. The reconciliation was noted:

TRANSACTIONS	
Lloyds Current Account (30 June)	£23,751.87
Less uncleared payments	1,624.53
Plus uncleared receipts	
Less Transfers not on Bank Statement	£0.00
Total	£22,127.34
CCLA Savings (End June)	£52,411.95
Total Funds	£74,539.29

Total uncommitted funds	£22,525.88
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RESERVES	
P.3 grant	891.98
Open Space / Sport and Recreation	16457.5
Bittaford Play Area	5000
TAP: Commuinity Education	366
Dementia Awareness	150
Community Highway equipment	97
Community Lengthsman	0
Post office disabled access	112
Burial ground	4650
Climate Emergency Reserve	4881.06
Community Projects & Support*	7446
20 mph project	10000
Bittaford and Ugborough Planters	243.92
Election	1627.56
Invasive species project	90.39
Total	52013.41

3. The quarterly financial report [–see appendix](#) was considered and approved

4. The ear-marked reserves were reviewed and it was agreed to defer a decision regarding virements pending the final bill for the 20mph zone in Ugborough village and final confirmation of work needed in Bittaford Play Area.

2024 56 Policy

a) The revised risk management policy was adopted

b) It was agreed that UPC would support the planned public transport survey to be undertaken by Community Action

2024 57 There was nothing further to report for Highways and Public Footpaths

2024 58 Asset Management

1. Bittaford Play Area update

- a) The working group will be meeting 22nd July to agree a plan to complete all the work needed to ensure compliance with safety regulations.
- b) The wooden shelter has now been removed
- c) Work has started to repair the damage to the wall caused by the fallen tree.

2024 59 School Field

- 1. The signing of the licence was agreed – Cllr Fletcher to circulate Solicitor guidance to all councillors**
- 2. Management of use was agreed**
- 3. The wording for the sign was agreed**
- 4. A budget of up to £250 was agreed to purchase the sign**

2024 60 Communication Received:

- a) South Hams Festival – clerk to request further details from the briefing which no Councillor or the clerk is able to attend.**
- b) It was agreed that in response to the enquiry regarding the damage to the hedges on the back lane to Ivybridge between Toby Cross and Peak Mill cottage that the clerk will request information from DCC**
- c) It was agreed that Cllrs Hosking, Johns and May would represent Council at the proposed SWW catchment planning workshop later in the year which will inform SWW National Catchment Management Plan in the autumn.**

2024 61 Meetings attended:

The clerk had attended the local clerk group meeting where Community Action had introduced their planned public transport consultation and parish maintenance matters and budgets were discussed.

2024 62 Date of next meeting: Wednesday 14th August

Meeting closed at 9.21pm