

UGBOROUGH PARISH COUNCIL MEETING
Wednesday 14th August 2024 at 7.30pm
Ugborough Village Hall

Present: Cllrs Fletcher (Chair), Beable, Cooper, Hart, Holway, Hosking, Johns, May, Nelson, Slater and Wells

Also present SHDC Cllr Vic Abbott (SHDC)

One member of the public was in attendance

Questions from the public:

1. Progress on the **20mph scheme** in Ugborough Village – clerk is chasing
2. Progress on the project to improve **accessibility to the post box – clerk to arrange a meeting with DCC Highways Officer Cllrs Fletcher and Holway to attend**
3. Progress on the project to **improve accessibility to the Post Office – Materials are in place and Cllr Holway to arrange a working group to install the access**
4. **Hedge slippage on Fore Street** - the debris has been deposited on the grass verge on the junction with Parsonage Lane. This could potentially block visibility and the removal of the hard core at the bottom of the hedge leaves it vulnerable to further slippage - **Clerk to report to DCC**
5. **Water leak** on Fore St. just past Parsonage Lane – **Clerk to report**
6. **Church Burial Ground grass needs cutting – Clerk to report to SHDC**
7. Concern has been expressed at erection of buildings on a site in Ugborough village which are in **potential breach of planning regulations – clerk to pursue with SHDC**

Report from County Councillor:

Apologies from Cllr Dan Thomas, Devon County Council

Report from South Hams District Councillors:

Apologies from Cllr Alison Dewynter

The full report from Cllr Vic Abbott is on our [website](#)

Cllr Abbott left the meeting at 7:59pm

MINUTES

2024 63 There were no apologies for absence

2024 64 There were no declarations of interest

2024 65 The Minutes of the previous meeting held on the 17th July 2024, as previously circulated, were agreed

Matters arising:

1. Light on Conduit update – **clerk continues to chase**
2. Bus stop at the junction of David's Lane – **Clerk to raise with DCC again. Clerk to also review the communication regarding the speed limit approaching David's Lane and bring to the next meeting**
3. Biographies and photos for website – reminder for councillors to submit these to the clerk

4. Wrangaton Bus Shelter – **clerk to chase**
5. Accessible access to the Post Office – Materials are in place **and Cllr Holway to arrange a working group to install the access**
6. **Damage to the hedges on the back lane to Ivybridge between Toby Cross and Peak Mill cottage** – DCC have responded to UPC's communication:
DCC only remove debris from the highway and do not carry out repairs to private land damaged by other parties. The DCC structures team will identify the repairs required for the highway bridge at Peak Mill and they will check on all costs of the repairs and clear up already undertaken - this will be recovered from the vehicle owners. All repairs to the hedgerow need to be arranged for by the landowner

2024 66 Planning

1. To consider the following applications:

a) [2207/24/FUL](#) Haye Farm, Ludbrook, PL21 0LL Erection of Roofed FYM Store and Roofed Loafing Yard

Support (NB comment for SHDC to check that the land ownership certificate is correct)

b) [2363/24/FUL](#) Land at SX 647 562 Ivybridge Proposal Development of new retail foodstore (Use Class E) together with associated works including provision of parking & servicing area, access works & landscaping

Ugborough Parish Council note that, despite several comments being submitted by the council at the consultation meeting, no changes appear to have been made to the application with only a reference to "observations made."

Ugborough Parish Council would support this application for development on land in its parish subject to the following concerns being addressed by condition or S106 agreement as appropriate:-

1. Aldi to provide a regular bus shopping service to Bittaford, Moorhaven, Wrangaton and Ugborough (potentially including Ermington and Yealmpton) for non-car users to reduce the carbon footprint in the Parish;
2. Aldi to enter into a S106 agreement committing them to a financial contribution to the proposed Ivybridge to Bittaford cycleway as part of the sustainable transport plan for Ivybridge and Ugborough Parish;
3. Any off site bio-diversity net gain provision to be located in Ugborough Parish;
4. The impact of the development on residents to the west of the site to be reduced by either lowering the store height or increasing the screening between the dwellings and the store whilst the trees proposed mature, or a combination of the two;
5. Screening to be provided around the car park to reduce head-light intrusion from vehicles after lighting up time;
6. A contribution to be made by S106 to infrastructure improvements to the B3123 and A38 links to address the store's impact on growing congestion through additional traffic including lorries.

2. The decision made by SHDC was noted:

a) 1685/24/FUL Cooper Farm Partnership Grid Reference: (266864, 55709) Windy Ridge, Ugborough, PL21 0HQ Erection of roof over existing store

Decision: Conditional Approval

2024 67 Ugborough West Update – bus stop and speeding at David's Lane junction considered earlier.

2024 68 Finance and HR

1. The following payments were approved and receipts noted:

	Gross	VAT	NET
HMRC	421.60		421.60
Salary	562.30		562.30
DCC Pensions	203.75		203.75
Padlock for Field	29.48		29.48
Cutting Crew 1564	158.40	26.40	132.00
Cutting Crew 1565	72.00	12.00	60.00
Parish Online 18UGO56-0004	115.20	19.20	96.00
Ugborough Village Hall	130.00		130.00
Clerk expenses	61.23		61.23

The delegated decision made by the Chair and clerk to pay the £90 for the public toilet pre-application planning fees was noted.

Receipts £165 Burial Fees

£224.03 CCLA Income Reinvestment

2. The reconciliation was noted

TRANSACTIONS		RESERVES	
Lloyds Current Account (31 July)	£21,871.04	P.3 grant	891.98
Less uncleared payments	1,332.36	Open Space / Sport and Recreation	16457.5
Plus uncleared receipts		Bittaford Play Area	5000
Less Transfers not on Bank Statement	£0.00	TAP: Commuinity Education	366
Total	£20,538.68	Dementia Awareness	150
CCLA Savings (End July)	£52,636.00	Community Highway equipment	97
Total Funds	£73,174.68	Community Lengthsman	0
		Post office disabled access	112
		Burial ground	4650
Total uncommitted funds	£21,161.27	Climate Emergency Reserve	4881.06
		Community Projects & Support*	7446
		20 mph project	10000
		Bittaford and Ugborough Planters	243.92
		Election	1627.56
		Invasive species project	90.39
		Total	52013.41

3. The quotations for the replacement of the **seat beside Ugborough bus shelter** were considered and a vote was taken regarding the material. 9 voted in favour of recycled plastic and 2 in favour of wood. **It was agreed to use NBB Recycled Furniture - £510+VAT**

Quotations: £385, £436, £510, £550. (Details distributed previously)

It was agreed that the clerk would include a request in the newsletter for help to keep the bus shelter tidy and that this would be on the next agenda.

4. **South Hams Festival** - It was agreed that UPC would consider supporting an event held in the parish pending further information

2024 69 Policy

a) It was agreed to adopt the revised Financial Regulations using the revised NALC template

2024 70 Highways and Public Footpaths update

- 1. The communication from local residents regarding the installation of a bus stop at the junction of Forder Lane was considered and it was agreed that the clerk would refer to DCC**
- 2. It was agreed that UPC would take possession of the shared speed camera with a view to using it to monitor the effect of the new 20mph scheme in Ugborough village.**

2024 71 Asset Management

1. Bittaford Play Area

- a) It was agreed that the clerk would pursue the site meeting with the play area company for a cohesive solution to the various issues and MS Contracting to complete the repairs to the wall and picnic bench.**
- b) It was agreed to renew the agreement with SHDC for the inspection of Bittaford Play Area - £235+ VAT per annum**
- c) Cllr Johns and the clerk to attain quotations for a tree survey in Bittaford Play Area.**

2024 72 School Field update:

- 1. The anticipated date for completion of the erection of the fence is 16th August and it is hoped there will be access to the field from 19th August onwards. This will be confirmed.**
- 2. The sign is on order and the management of the use of the area has been agreed**
- 3. Cllr Fletcher to discuss with the management group whether the purchase of a mobile phone for the management of use of the field would be helpful.**

2024 73 Communication received;

- 1. Communication had been received from Rebecca Smith (Member of Parliament) offering a visit to a council meeting. It was agreed to accept this offer.**
- 2. Good news had been received from Ugborough Pre-School:**

This Summer, West Academy have given us permission to consider the proposal of a new pre-school building in the grounds of the primary school here in the village. We have completed necessary ground surveys and established that there is sufficient space for our needs on the available site. This is a very exciting development but there remain a number of hurdles to be overcome including the granting of planning permission and the very high cost of the project (c.£250K) which is significantly higher than

our current budget. We are hoping to meet the academy team early in the new term in order to update them on the project cost quotations and to see if they can help us reduce these. We will update you as soon after that as possible.

2024 74 Meetings attended by Councillors:

Cllr Fletcher had met with a representative from Sustainable South Hams to discuss how best parish councils could be supported. A guidance pack on responding to planning applications has been identified by several parish councils. There is a meeting on 11th Oct which all parish councillors are welcome to attend.

2024 75 Date of next meeting: Wednesday 11th September

Meeting closed at 9.48pm.