

UGBOROUGH PARISH COUNCIL MEETING
Wednesday 9th October 2024 at 7.30pm
Ugborough Village Hall

MINUTES

Present: Cllrs Fletcher (Chair), Beable, Cooper, Holway, May, Nelson, and Wells

Also present Cllr Dan Thomas (DCC) and SHDC Cllr Alison Dewynter (SHDC)

Two members of the public were in attendance

Questions from the Public

1. Representatives from “At Your Convenience” summarised plans for the two toilet blocks at Bittaford and Ugborough and work done to date. They explained that an offer would be made to SHDC in the first week of November and requested financial support from UPC to support the submission.

JF explained that as the matter was not on the agenda the Council was unable to make a financial commitment but that support had been agreed in the past and confirmation of this would be forwarded to the group.

2. There have been very positive comments about the new bus shelter at Wrangaton

Reports from District & County Councillors:

Devon County Councillor Dan Thomas

1. Between 1 October 2024 and 30 November 2024 DCC will be consulting on:

- The draft [Devon and Torbay Local Transport Plan 4: 2025-2040](#)
- The draft [Devon Countywide Local Cycling and Walking Infrastructure](#)

Webinars are being held to answer any questions:

- Stakeholder Webinar - 18th November 2024 4pm-5pm.
- Public Webinar – 18th November 2024 6-7pm.

UPC will agree a corporate response at the November meeting.

2. A DCC scrutiny committee have made a recommendation to take local road repairs work back in house

3. Speeding at Filham on the B3213 approaching David’s Lane was brought forward to cover whilst Cllr Thomas was in attendance. (See agenda item 2024 94)

South Hams District Councillor Alison Dewynter – [see website](#)

Summary:

- Noise nuisance from Dogs in Ugborough Village
- Current consultations
- Recent scam involving parking fines
- Dementia forum
- Energy saving
- Introduction of 200% council tax on 2nd homes

2024 88 Apologies for absence were received from Cllrs Hart, Hosking and Slater

Cllrs Thomas and Dewynter left at 8.15pm

2024 89 There were no declarations of interest

2024 90 The Minutes of the Meeting held on the 11th September 2024, as previously circulated, were agreed.

Matters arising:

1. Light on Conduit - **clerk to ask Cllr Thomas to pursue**
2. Biographies and photos for website – reminder to Councillors to submit to clerk
3. Accessible access to the Post Office – in hand
4. Accessible access to the post box – The Post Office have agreed to move the box and the **clerk will be liaising with them**
5. Hedge slippage on Fore St – the landowner has been sent a letter informing them of the matter
6. Water Leak on Fore Street – has been reported to SWW
7. Community Speedwatch

There are now 5 trained volunteers and equipment has been provided. Locations have been agreed in Bittaford and Filham (there are strict guidelines for safety reasons detailing where the operation can take place). The cameras don't work in the rain and so a date has to be agreed to suit conditions and availability of volunteers.

The cameras produce reports on volume of traffic and speeds. First time offenders will receive a letter. If they offend a second time they receive another letter and a third time offence attracts an advisory visit from a police officer

8. Community / shop space on Creber Drive – covered under planning

2024 91 Planning

1. The following applications were considered:

a) [2696/24/LBC](#) and [2695/24/FULL](#) Lower Bowcombe Farm Ugborough PL21 0HN Listed Building Consent for installation of flush roof mounted Solar PV Panels with battery storage

Support – in line with the Councils Declaration of a Climate Emergency

b) [3088/24/ARC](#) Lower Bowcombe Farm, Ugborough, PL21 0HN Application for approval of details reserved by conditions 3 (External Lighting) 4 (Bat Licence), and 6 (Hard/Soft landscaping) of planning consent 2530/22/LBC

Support on condition that Passive Infra-red lights are used

c) [3086/24/ARC](#) Lower Bowcombe Farm, Ugborough, PL21 0HN Application for approval of details reserved by conditions 3 (Bat Licence), 4 (External Lighting) and 12 (Hard/Soft Landscaping) of planning consent 3860/22/LBC

No comment

d) [3051/24/FUL](#) Land At Sx 675 536 Shilstone Modbury Erection of solar panel array

No comment

e) [2313/24f/FUL](#) Conversion of existing, constructed, commercial unit/shop to residential dwelling 2 Creber Drive, Wrangaton. TQ10 9FL

UPC consider that this space should be available as a local community facility as stated in the planning application for the development. The Council considers that the developers have made little effort to engage with the local community to promote this use.

It was agreed that Council would re-iterate previous response:

UPC strongly oppose this proposal. Wrangaton has few local services and to comply with the Ugborough Neighbourhood Plan a need was identified for a retail outlet and/or community space. We understand from the Local Member at the time that this was a condition precedent for him to

approve the grant of planning consent. In our opinion the space should be made available to the community to manage and enable them to find a suitable community use and/or commercial occupier for the building. Recent suggestions at the Parish Council include a visiting post office, pre-school group or public health visitor/doctor. The Council requests that this application be taken to the Planning Committee to enable the measures the Developer has taken to fulfil their obligation in Condition 9 of 3717/19/ARM to be subjected to closer scrutiny.

2024 92 Ugborough West Update

- Cllr Wells continues to pursue Plymouth City Bus cut to the 28 service to Ivybridge
- **Clerk to contact DCC to discuss the bus shelter**
- **Clerk to report the overgrown hedges on the footpath to the railway station**
- **Clerk to clarify if there is now private parking at the railway station car park**

2024 93 Finance and HR

1. The following payments were approved

| | Gross | VAT | Net |
|--|---------|--------|---------|
| Salary | 562.10 | | 562.10 |
| DCC Pensions | 203.75 | | 203.75 |
| Expenses | 56.73 | | 56.73 |
| SHDC (Play area inspections) | 282.00 | 47.00 | 235.00 |
| Cutting Crew 1600 | 188.40 | 31.40 | 157.00 |
| Cutting Crew 1601 | 72.00 | 12.00 | 60.00 |
| J Widdicombe | 316.80 | 52.00 | 264.00 |
| Outdoor Play (1 st payment) | 3856.80 | 642.80 | 3214.00 |

2. The reconciliation was noted

| TRANSACTIONS | | RESERVES | |
|--------------------------------------|-------------------|-----------------------------------|-----------------|
| Lloyds Current Account (30 Sept) | £36,676.30 | P.3 grant | 891.98 |
| Less uncleared payments | 1,364.98 | Open Space / Sport and Recreation | 16102.37 |
| Plus uncleared receipts | | Bittaford Play Area | 5000 |
| Less Transfers not on Bank Statement | £0.00 | TAP: Commuinity Education | 366 |
| Total | £35,311.32 | Dementia Awareness | 150 |
| CCLA Savings (End Aug) | £52,867.49 | Community Highway equipment | 97 |
| Total Funds | £88,178.81 | Community Lengthsman | 0 |
| | | Post office disabled access | 112 |
| | | Burial ground | 4650 |
| Total uncommitted funds | £36,583.13 | Climate Emergency Reserve | 4881.06 |
| | | Community Projects & Support* | 7446 |
| | | 20 mph project | 10000 |
| | | Bittaford and Ugborough Planters | 181.32 |
| | | Election | 1627.56 |
| | | Invasive species project | 90.39 |
| | | Total | 51595.68 |

Cllr Nelson noted the receipts:

| | |
|----------------|------------|
| Burial fees | £260.00 |
| Precept part 2 | £18,575.00 |

3. The quotation for the repair to the bench in Lucerne Fields has not yet been received

2024 94 Highways and Public Footpaths

Speeding at Filham on the B3213 approaching David's Lane

Cllr Thomas advised that DCC had made it clear that a speed restriction on this bit of road was against policy. Although UPC did have an option to pursue through the HATOC committee it was not guaranteed that the application would be successful (even with a supporting petition from local residents) and, if there was a positive outcome, UPC would have to cover the costs – an estimated £7,000.

It was reluctantly agreed that UPC would put this matter on hold and focus on gathering data through the recently established speed watch initiative and a temporary speed warning camera. (Details to be agreed at a future meeting)

2024 95 Asset Management

1. Bittaford Play Area

a) The tree survey for Bittaford Play Area was reviewed and it was agreed that the clerk would request some additional work and clarification on a few points

2024 96 Communication received:

1. The DCC Highways communication regarding knotweed on the roadside was noted. This had been raised earlier and **Cllr Thomas will seek clarity on DCC policy in dealing with invasive species**
2. Communication had been received from the Moorhaven Management Committee reminding us about the license agreement for the playing fields and asking us to contribute to the upkeep of the swings – this will be considered at the next meeting.

2024 97 No further meetings had been attended

2024 98 Date of next meeting: Wednesday 13th November

Meeting closed at 9.30pm