


**UGBOROUGH PARISH COUNCIL MEETING**  
**Wednesday 13<sup>th</sup> November 2024 at 7.30pm**  
**Ugborough Village Hall (Upstairs Committee Room)**

**To all members of the Council**

You are hereby summoned to attend a meeting of Ugborough Parish Council to be held in the Committee Room of Ugborough Village Hall at 7.30pm on Wednesday 13<sup>th</sup> November 2024



Sally Smale, Clerk to the Council

Wednesday 6<sup>th</sup> November 2024

**Questions from the Public** – *After which the public may not speak. Ten minutes designated for public participation, with a member of public speaking for not more than 5 minutes*

**Reports from District & County Councillors**

**AGENDA**

**2024 99 To accept apologies for absence**

**2024 100 To note declarations of interest and consider granting dispensation requests**

**2024 101 To confirm the Minutes of the Meetings held on the 9<sup>th</sup> Oct. 2024, as previously circulated.**

**Matters arising:**

1. Light on Conduit update
2. Biographies and photos for website
3. Accessible access to the Post Office
4. Accessible access to the post box
5. Hedge slippage on Fore St
6. Water Leak on Fore Street
7. Community Speedwatch
8. Broken bench in Lucerne Fields
9. Bus shelter at Davey's Cross.
- 10.20 mph

**2024 102 Planning**

**1. To consider the following applications:**

a) [3260/24/VAR](#) Earlscombe Barns Bittaford Application for the variation of condition 2 (approved drawings) for planning consent 0228/20/FUL

b) [3350/24/CLE](#) Oakley Barn Godwell Lane Ivybridge PL21 0LE Application for a Certificate of Lawfulness for an Existing use for a detached self-contained 1-bedroom annexe

- Evidence is required to either support or refute the claim that the above works were substantially completed more than four years before the date of this application

c) [3341/24/CLE](#) Rhiannons Spring Ugborough PL21 0HP Certificate of lawfulness for existing use of land as domestic garden

- Evidence is required to either support or refute the claim that the land has been used for the purpose described in excess of the last ten years.

d) [3417/24/TCA](#) 3 The Square Ugborough PL21 0NT T1: Maple – Fell Works to a Tree in a Conservation Area

**2. To note the following decisions:**

a) Lower Bowcombe Farm Ugborough PL21 0HN Description: Installation of flush roof mounted Solar PV Panels with battery storage

**Decision: Conditional Approval**

**2024 103 Ugborough West Update**

**2024 104 Finance and HR**

**1. To approve the payments and note the income**

	<b>Gross</b>	<b>VAT</b>	<b>Net</b>
Bittaford Village Hall - Speedwatch meeting	17.00		17.00
Sally Smale	562.30		562.30
Sally Smale - Land Search	6.00		6.00
Sally Smale - expenses	56.73		56.73
J Widdicombe	739.20	123.20	616.00
ICO	35.00		35.00
DCC Pensions	203.75		203.75

**Income:**

Burial Fees £330.00 Interest on savings August – Oct £675.58

**2. To note the reconciliation**

<b>TRANSACTIONS</b>	
Lloyds Current Account (31 Oct)	£27,189.32
Less uncleared payments	1,619.98
Plus uncleared receipts	
Less Transfers not on Bank Statement	£0.00
Total	£25,569.34
CCLA Savings (End Oct.)	£53,311.56
<b>Total Funds</b>	<b>£78,880.90</b>

<b>RESERVES</b>	
P.3 grant	891.98
Open Space / Sport and Recreation	16102.37
Bittaford Play Area	-2713.6
Community Education	366
Dementia Awareness	150
Community Highway equipment	97
Community Lengthsman	0
Post office disabled access	112
Burial ground	4650
Climate Emergency Reserve	4881.06
Community Projects & Support*	7446
20 mph project	7000
Bittaford and Ugborough Planters	181.32
Election	1627.56
Invasive species project	90.39
<b>Total</b>	<b>40882.08</b>

**Total uncommitted funds £37,998.82**

**3. To consider the second quarter finance report and agree any action**

**4. To consider the quotation for the repair to the bench in Lucerne Fields**

**5. To consider the grant application from Ivybridge Ring and Ride for £300**

**6. To consider the purchase of batteries for the second speed activated sign - £105.98**

**7. To consider the purchase of a new laptop – up to £1000**

**8. To consider the quotations received for undertaking an internal audit:**

£240.00 plus VAT – remote audit   £250 – face-to-face   £250 plus VAT – remote audit

**9. To agree a contribution towards the “At Your Convenience” project (pending receipt of a Business Plan)**

**10. To note the introduction of bank charges in January 2025 of £4.25 per month.**

**11. To consider the first draft of the 25-26 budget**

**12. To consider the proposed virements for the Ear-marked Reserves**

#### **2024 105 Highways and Public Footpaths**

**To consider setting up a “vulnerable Road User” Scheme**

#### **2024 106 Policy**

**To consider the current Moorhaven Playing Field licence arrangement with Moorhaven Village Management Company**

#### **2024 107 Asset Management**

##### **1. Bittaford Play Area**

**a) To review the tree survey in Bittaford Play Area and agree any action**

#### **2024 108 Communication received:**

**1. Consultation on whether local councils should be able to meet remotely – to agree UPC response**

**2. Community transport survey being undertaken by South Hams Community Action - to agree Ugborough input.**

**3. Fly-tipping at the top of Forder Lane**

**4. Countywide Local Cycling and Walking Infrastructure Plan**

**2024 109 To receive reports on any meetings attended**

**2024 110 Date of next meeting:    Wednesday 11<sup>th</sup> December**