

UGBOROUGH PARISH COUNCIL MEETING

Ugborough Village Hall

Wednesday 13th November. 7.30pm

Present: Cllrs Slater (Chair), Beable, Holway, Hosking, Johns, May, Nelson, and Wells

Also present Cllr Dan Thomas (DCC) and SHDC Cllr Alison Dewynter (SHDC)

One member of the public was in attendance

Matters raised by the Public

1. Greener Ugborough thanked the Council for achieving 20mph status in the village
2. A member of the public reported that they were pleased to see attempts were being made to deal with the dog barking situation in Ugborough village as it was still a problem

Cllr Dewynter outlined the process that must be taken by a complainant (including keeping a 14 day record and making recordings) in order for any legal action to be taken. This has been communicated to individuals who now need to decide if they wish to take action. Council thanked Cllr Dewynter for pursuing this issue.

Reports from District & County Councillors

Devon County Councillor Dan Thomas – see website for [full update](#)

Summary:

- Snow warden information
- Combined authority update
- Consultation on remote council meetings

South Hams District Councillor Alison Dewynter – see website for [full update](#)

Cllr Vic Abbott had sent apologies

Summary:

- Barking dogs in Ugborough Village
- Proposed increase in parking charges for visitors to South Hams
- Dartmoor National Park LCWIP
- Plymouth and South Devon Freeport Unlocking Growth Event

It was confirmed that we would receive our 25-26 tax base data for the December meeting

MINUTES

2024 99 Apologies for absence were received from Cllrs Cooper, Hart and Fletcher

2024 100 There were no declarations of interest

2024 101 The Minutes of the Meeting held on the 9th Oct. 2024, as previously circulated, were agreed. (Correction to the notes made for the SHDC Councillor contribution – “introduction of a 200% council tax on 2nd homes”.)

Matters arising:

1. Light on Conduit update – The work needed has been identified, permission has been granted from SHDC to undertake the work, clerk is sourcing a maintenance person to work alongside the lighting engineer.
2. Biographies and photos for website – some are still outstanding

3. Accessible access to the Post Office – the access is currently satisfactory and work will be done in the near future to secure this
4. Accessible access to the post box – we have agreement to move the postbox and await this work being done by Live More.
5. Hedge slippage on Fore St – the landowner has been contacted and asked to repair the damage. There has been no action to date. It is believed the land has been sold. Clerk to identify new owner
6. Water Leak on Fore Street – this is no longer an issue
7. Community Speedwatch – 1 session has taken place in Wrangaton. During the 90 minutes 214 vehicles passed with 10 going faster than 35mph in the 30mph speed restriction.
8. Broken bench in Lucerne Fields - outstanding
9. Bus shelter at Filham – clerk to forward update to Councillors for consideration at the next meeting
10. 20 mph – is now complete

2024 102 Planning

1. To consider the following applications:

a) [3260/24/VAR](#) Earlscombe Barns Bittaford Application for the variation of condition 2 (approved drawings) for planning consent 0228/20/FUL

No comment

b) [3350/24/CLE](#) Oakley Barn Godwell Lane Ivybridge PL21 0LE Application for a Certificate of Lawfulness for an Existing use for a detached self-contained 1-bedroom annexe

- Evidence is required to either support or refute the claim that the above works were substantially completed more than four years before the date of this application

No comment

c) [3341/24/CLE](#) Rhiannons Spring Ugborough PL21 0HP Certificate of lawfulness for existing use of land as domestic garden

- Evidence is required to either support or refute the claim that the land has been used for the purpose described in excess of the last ten years.

No comment

d) [3417/24/TCA](#) 3 The Square Ugborough PL21 0NT T1: Maple – Fell Works to a Tree in a Conservation Area

Support

e) [3564/264/TPO](#) Woodland South Western edge of Wadland Wood Ermington

G002: Common Ash - x 6 - Sectional dismantle & fell trees marks with orange paint. Ash Dieback Health Class 40%-25% T1785: Common Ash - Sectional dismantle and fell T1958: Common Ash - Sectional dismantle and fell

Support

2. The following decision made by SHDC was noted:

a) Lower Bowcombe Farm Ugborough PL21 0HN Description: Installation of flush roof mounted Solar PV Panels with battery storage

Decision: Conditional Approval

2024 103 Ugborough West Update

Cllrs Wells had received a reply to his enquiry regarding the changes to the 20 and 20A bus services in Ivybridge. This is available from the clerk.

2024 104 Finance and HR

1. To following payments were approved and income noted:

	Gross	VAT	Net
Bittaford Village Hall - Speedwatch meeting	17.00		17.00
Sally Smale	562.30		562.30
Sally Smale - Land Search	6.00		6.00
Sally Smale - expenses	56.73		56.73
J Widdicombe	739.20	123.20	616.00
ICO	35.00		35.00
DCC Pensions	203.75		203.75

Income:

Burial Fees £330.00 Interest on savings August – Oct £675.58

2. The reconciliation was noted:

TRANSACTIONS	
Lloyds Current Account (31 Oct)	£27,189.32
Less uncleared payments	1,619.98
Plus uncleared receipts	
Less Transfers not on Bank Statement	£0.00
Total	£25,569.34
CCLA Savings (End Oct.)	£53,311.56
Total Funds	£78,880.90

Total uncommitted funds	£37,998.82
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RESERVES	
P.3 grant	891.98
Open Space / Sport and Recreation	16102.37
Bittaford Play Area	-2713.6
Community Education	366
Dementia Awareness	150
Community Highway equipment	97
Community Lengthsman	0
Post office disabled access	112
Burial ground	4650
Climate Emergency Reserve	4881.06
Community Projects & Support*	7446
20 mph project	7000
Bittaford and Ugborough Planters	181.32
Election	1627.56
Invasive species project	90.39
Total	40882.08

3. The second quarter finance report was received

4. Council are awaiting the quotation for the repair to the bench in Lucerne Fields

5. It was agreed to grant fund Ivybridge Ring and Ride £500

6. It was agreed to purchase batteries for the second speed activated sign - £105.98

7. The purchase of a new laptop up to £1000 was agreed

Clerk to send Cllr Johns a specification and he will check availability of an upcycled model as the first option.

8. The quotations for undertaking an internal audit were considered and it was agreed to appoint Julie Snooks £250 (face-to-face audit)

9. The draft Business Plan for the “At Your Convenience” project was considered.

Cllrs Beable, Holway and Hosking (as members of the CIC expressed an interest and did not take part in the vote)

It was agreed that UPC would grant fund £2000 towards the project pending receipt of confirmation that the purchase of the WCs has been successful and work has started.

10. The introduction of bank charges in January 2025 of £4.25 per month was noted. Clerk to check suitability of other banks

11. The first draft of the 25-26 budget was reviewed and some changes made. **Clerk to update for final agreement at the December meeting.**

12. **Virements for the Ear-marked Reserves were agreed and will form part of the budget setting at the December meeting**

2024 105 Highways and Public Footpaths

The “vulnerable Road User” Scheme introduced in a neighbouring parish was considered - **clerk to get further information**

2024 106 Policy

Cllr May expressed an interest

Moorhaven Playing Field Licence - It was agreed that Council would give the stipulated 3 month’s notice to the Moorhaven Village Management Company for termination of the licence.

2024 107 Asset Management

1. Bittaford Play Area

a) Council are waiting for some additional trees to be surveyed before agreeing action on work needed. **Clerk to chase**

2024 108 Communication received:

1. It was agreed that the clerk would respond to the consultation on whether local councils should be able to meet remotely – UPC supports the move for Councils to be able to meet remotely provided this option is restricted to extenuating circumstances but not to vote by proxy.

2. Community transport survey being undertaken by South Hams Community Action – UPC agreed the proposed content

3. Fly-tipping at the top of Forder Lane – this has been reported and has been cleared. The matter is being investigated

4. Countywide Local Cycling and Walking Infrastructure Plan – Council had received an explanation regarding the relationship between the District and County Council consultations on this subject. Council is pushing for the development of the proposed link between Bittaford and Ugborough.

2024 109 Meetings attended:

Cllr Nelson had attended the Dartmoor National Park Forum – there is an awareness that the Parish Council voice should be heard more on DNP matters and concern that the Plymouth and South Devon Freeport might compromise planning policies in the park.

Cllr Hosking had attended the Commoners Foundation - there is concern at the invasion of Millenia Grass on Dartmoor and the increasing challenges facing farmers.

2024 110 Date of next meeting: Wednesday 11th December

Meeting closed at 21:43