

UGBOROUGH PARISH COUNCIL MEETING
Wednesday 12th February 2025 at 7.30pm
Ugborough Village Hall

To all members of the Council

You are hereby summoned to attend a meeting of Ugborough Parish Council to be held in Ugborough Village Hall at 7.30pm on Wednesday 12th February 2025



Sally Smale, Clerk to the Council

Thursday 6th February 2025

Short presentation from Claire Puckey - Community Liaison and Support Lead - Four Rivers Dementia Alliance

Questions from the Public – *After which the public may not speak. Ten minutes designated for public participation, with a member of public speaking for not more than 5 minutes*

Reports from District & County Councillors

AGENDA

25.01 To note resignation of Chair, Cllr Joan Fletcher and agree Cllr Slater (as Deputy Chair) steps into role of Chair

25.02 To appoint new Deputy Chair

25.03 To accept apologies for absence

25.04 To note declarations of interest and consider granting dispensation requests

25.05 To confirm the Minutes of the Meeting held on the 11th December 2024, as previously circulated.

Matters arising:

- Wall at the start of Donkey Lane
- DCC monies spent on lengthsman work
- Transport survey

25.06 Planning

1. To consider the following applications:

- a) [2363/24/FUL](#)** READVERTISEMENT (revised details) Development of new retail foodstore (Use Class E) together with associated works including provision of parking & servicing area, access works & landscaping. Land at SX 647 562 Ivybridge
- b) [0247/25/FUL](#)** Erection of two solar fences Site Address: Land At Sx 690 567, Ugborough
- c) [4115/24/FUL](#)** Change existing enclosed paddock into a riding school with sand. Land At Sx 665 563. Bittaford

2. To note the planning decision made by SHDC and DNP ([See appendix](#))

3. To ratify decisions made since the last meeting:

a) **3567/24/VAR** Higher Coarsewell Ugborough PL21 0HP Proposal Application for the variation of Condition 2 (approved plans) & Condition 10 (DEV32) of planning consent 0404/21/FUL

Support

25.07 Ugborough West Update

25.08 Finance and HR

1. To approve the payments:

	Gross	VAT	NET
DCC Pensions	211.23		211.23
Sally Smale	582.70		582.70
HMRC	497.93		497.93
Sally Smale	582.70		582.70
DCC Pensions	211.23		211.23
Sally Smale (expenses)	57.05		57.05
Ugborough Primary School	100.00		100.00
J Widdicombe 2425	264.00	44.00	220.00
Parish Online 18UGO56-0005	462.00	77.00	385.00
J widdicombe 2447	330.00	55.00	275.00
Sally Smale (printer cartridges)	66.28	11.05	55.23

2. To note the reconciliation

TRANSACTIONS		RESERVES	
Lloyds Current Account (end Jan)	£17,503.70	P.3 grant	£892
Less uncleared payments	2,073.26	Open Space / Sport and Recreation	£0
Plus uncleared receipts	£0.00	Bittaford Play Area	£5,286
Less Transfers not on Bank Statement	£0.00	Community Education	£0
Total	£15,430.44	Dementia Awareness	£150
CCLA Savings (End Dec.)	£53,746.54	Community Highway equipment	£0
Total Funds	£69,176.98	Community Lengthsman	£0
		Post office disabled access	£112
		Burial ground	£4,650
Total uncommitted funds	£28,395.98	Climate Emergency Reserve	£4,881
		Community Projects & Support*	£16,182
		20 mph project	£7,000
		Bittaford and Ugborough Planters	£0
		Election	£1,628
		Invasive species project	£0
		Total	£40,781

3. To consider the request for grant funding towards the cost of hosting Ugborough.com – (£170 in 2022)

4. To agree funding for the work to make the post box accessible following confirmation that The Post Office will not do this work

5. To review the burial fees for 2025-2026

25.09 Policy

To agree the date of the Annual Parish Assembly and consider ideas for a speaker

25.10 Highways and Public Footpaths

- 1. To consider the request from the South Hams Ramblers to use their signposting in the parish**

25.11 Asset Management and Maintenance Work

- 1. Bittaford Play Area - To consider the recent monthly inspection report and agree any maintenance work**
- 2. To consider work needed for the hedge to the burial ground and agree action**
- 3. To consider the information regarding the installation of a bus shelter in Filham and agree any action – estimated costs to UPC are up to £8,000 and with no on-going maintenance costs.**

25.12 Communication received:

- 1. SHDC push testing on the headstones at the closed graveyards within the responsibility of South Hams District Council. This is a health and safety requirement and is in the interest of public safety to ensure that all headstones are safe and pose no risk of falling. The first tests are planned to commence from Friday 24th January onwards.**
- 2. Consider a response to the Resilience Training Survey**
- 3. Sustainable and Active Travel Grants**

25.13 To receive reports on any meetings attended

- 1. To receive feedback from the meeting with DCC Flood Officer in Ugborough Village**

25.14 Date of next meeting: Wednesday 12th March 2025