

UGBOROUGH PARISH COUNCIL MEETING
Wednesday 12th February 2025 at 7.30pm
Ugborough Village Hall

PRESENT: Cllrs Slater (Chair), Cooper, Hart, Holway, Hosking, Johns, May, Nelson.

Also present Cllr Vic Abbott (SHDC)
2 members of the public were in attendance.

Claire Puckey - Community Liaison and Support Lead - [Four Rivers Dementia Alliance](#) gave a brief introduction into the work of the Alliance and the support available to parish councils.

She will send further information and It was agreed that this would be considered at the March meeting with a view to agreeing actions that can be taken to make Ugborough a Dementia-friendly Parish.

Questions from the Public:

1. UPC was thanked for achieving the **20mph zone** in Ugborough Village
2. There was a request for an update on the work needed to make the **post box more accessible** –Royal Mail have reviewed the Parish Council's proposal and have concerns over health and safety. The post box cannot face the road as this will force users and Royal Mail staff to stand in the road to access the post box. Furthermore, the post box could be blocked off by a parked vehicle. See minute number 25.08(4) for further comments
3. It was confirmed that the **tree in Ugborough Square** would be replaced this Spring
4. It was noted that the **Parish Magazine** was in need of funding and it was agreed that this would be considered on receipt of a grant funding application from the organisation
5. A member of the public has been pursuing the maintenance and clearance of the overgrown hedges and footway on the **approach to the train station in Ivybridge**. DCC have reviewed the situation and some work was completed in Autumn 2024 – it will be assessed for further work in 2025 in line with DCC priorities. It was noted that overgrown hedges are the responsibility of the landowners and not DCC. **Clerk to liaise with Aldi Stores Ltd regarding work they might be able to do.**
6. **Flooding outside the school** and the report of subsequent ice and a traffic accident were noted – clerk to request DCC clear the drain at the entrance to the school field and that the parish lengthsman clear the buddle holes on the hills up to Toby Cross and Hillhead Farm.

Report from County Councillor

Cllr Dan Thomas had sent apologies and an update on the Government's recent white paper on Devolution and potential impact on Devon.

Report from District Councillors

Cllr Alison Dewynter had sent apologies. Cllr Abbott spoke briefly on SHDC revised parking charges in Ivybridge and reminded residents that it is time to subscribe to the garden waste service if required.

CH noted the significant price increase for the garden waste collection

General dissatisfaction with the new parking arrangements were noted.

Their report is available on our [website](#). Summary:

- Garden waste services
- Bird Flu
- Half-term activities at Fusion Leisure Centres
- SHDC's Response to the Local Government Finance Settlement

MINUTES

25.01 Council noted with regret the resignation of Cllr Joan Fletcher and agreed Cllr Slater (as Vice-Chair) step into role of Chair. It was agreed that Cllr Slater would send a letter of thanks and small gift to Joan.

25.02 Proposed by Cllr Holway, seconded by Cllr Johns and all in favour of appointing Cllr Jon May as Vice-Chair

25.03 Apologies for absence were received from Cllrs Beable and Wells

25.04 There were no declarations of interest

25.05 The Minutes of the Meeting held on the 11th December 2024, as previously circulated were agreed

Matters arising:

- Wall at the start of Donkey Lane – **clerk to speak to owner regarding maintenance**
- DCC monies spent on lengthsman work – clerk has written to DCC to request if this money can be delegated to the parish council
- Transport survey – **clerk to chase South Hams Community Action for progress**

25.06 Planning

1. To consider the following applications:

a) [2363/24/FUL](#) READVERTISEMENT (revised details) Development of new retail foodstore (Use Class E) together with associated works including provision of parking & servicing area, access works & landscaping. Land at SX 647 562 Ivybridge

It was agreed that Council's previous concerns regarding adequate screening on the west of the site had not been fully addressed and that UPC would re-submit its previous response.

b) [0247/25/FUL](#) Erection of two solar fences Site Address: Land At Sx 690 567, Ugborough

Support

c) [4115/24/FUL](#) Change existing enclosed paddock into a riding school with sand. Land At Sx 665 563. Bittaford

It was felt that there was insufficient information and **clerk to request:**

- Whether this would be a commercial or private enterprise
- How many horses would be held and the acreage of the land housing them
- How many stables would be built
- Clarification that the development site is within flood zone 3
- A bio-diversity statement

2. The planning decisions made by SHDC and DNP were noted ([See appendix](#))

3. The following decision made by UPC since the last meeting was ratified:

a) [3567/24/VAR](#) Higher Coarsewell Ugborough PL21 0HP Proposal Application for the variation of Condition 2 (approved plans) & Condition 10 (DEV32) of planning consent 0404/21/FUL

Support

25.07 Ugborough West – No update

25.08 Finance and HR

1. The following payments were approved:

	Gross	VAT	NET
DCC Pensions	211.23		211.23
Sally Smale	582.70		582.70
HMRC	497.93		497.93
Sally Smale	582.70		582.70
DCC Pensions	211.23		211.23
Sally Smale (expenses)	57.05		57.05
Ugborough Primary School	100.00		100.00
J Widdicombe 2425	264.00	44.00	220.00
Parish Online 18UGO56-0005	462.00	77.00	385.00
J widdicombe 2447	330.00	55.00	275.00
Sally Smale (printer cartridges)	66.28	11.05	55.23

2. The reconciliation was noted

TRANSACTIONS		RESERVES	
Lloyds Current Account (end Jan)	£17,503.70	P.3 grant	£892
Less uncleared payments	2,073.26	Open Space / Sport and Recreation	£0
Plus uncleared receipts	£0.00	Bittaford Play Area	£5,286
Less Transfers not on Bank Statement	£0.00	Community Education	£0
Total	£15,430.44	Dementia Awareness	£150
CCLA Savings (End Dec.)	£53,746.54	Community Highway equipment	£0
Total Funds	£69,176.98	Community Lengthsman	£0
		Post office disabled access	£112
		Burial ground	£4,650
Total uncommitted funds	£28,395.98	Climate Emergency Reserve	£4,881
		Community Projects & Support*	£16,182
		20 mph project	£7,000
		Bittaford and Ugborough Planters	£0
		Election	£1,628
		Invasive species project	£0
		Total	£40,781

Income received since the last meeting was noted:

4th Nov £223.66 interest

3rd Dec £211.32 interest

3. It was agreed to grant the hosting Ugborough.com £200

4. It was agreed that the work to make the post box accessible following confirmation that The Post Office will not do this work will be undertaken. The kerb will be dropped at the two corners of the paved area in front of the bus shelter. Clerk to source 3 quotations.

5. The proposed changes to the burial fees were agreed. These will take effect from 1st April 2025

25.09 Policy

It was agreed that the Annual Parish Assembly would take place on Wednesday 7th May at 7pm in Ugborough Village Hall and the Annual meeting of the council would take place after this.

25.10 Highways and Public Footpaths

- 1. It was agreed that a request from South Hams Ramblers to use their signposting for the newly developed South Hams Way be referred to Dartmoor National Park whose signs infrastructure they would be attached to**
- 2. Cllr May to speak to the owners of the land at Ennaton Farm crossed by a public footpath regarding the management of the footpath whilst horses are in the field.**

25.11 Asset Management and Maintenance Work

- 1. Bittaford Play Area – It was agreed that the clerk would send the latest inspection report to MS Contracting and request the necessary works to be undertaken**
- 2. It was agreed that the clerk would source 3 quotations for the repair of the hedge to the burial ground**
- 3. It was agreed that Council would part fund the installation of a bus shelter in Filham - estimated costs to UPC are up to £8,000 and with no on-going maintenance costs. Clerk to liaise with DCC.**

25.12 Communication received:

- 1. SHDC push testing on the headstones at the closed graveyards within the responsibility of South Hams District Council. This is a health and safety requirement and is in the interest of public safety to ensure that all headstones are safe and pose no risk of falling. The first tests are planned to commence from Friday 24th January onwards.**
- 2. Resilience Training Survey – Cllr Slater to respond**
- 3. Sustainable and Active Travel Grants - noted**

25.13 To receive reports on any meetings attended

1. Meeting with DCC Flood Officer in Ugborough Village.

At the site meeting it was agreed that DCC would review the water-flow throughout Ugborough looking at works done and impact of any development. They would also research possible grant funding sources. **Clerk to chase.**

25.14 Date of next meeting: Wednesday 12th March 2025 in the upstairs meeting room, Ugborough Village Hall.