

UGBOROUGH PARISH COUNCIL MEETING
Wednesday 12th March 2025 at 7.30pm
Ugborough Village Hall

To all members of the Council

You are hereby summoned to attend a meeting of Ugborough Parish Council to be held in Ugborough Village Hall in the **upstairs meeting room** at 7.30pm on Wednesday 12th March 2025



Sally Smale, Clerk to the Council

Thursday 6th March 2025

Questions from the Public – *After which the public may not speak. Ten minutes designated for public participation, with a member of public speaking for not more than 5 minutes*

Reports from District & County Councillors

AGENDA

25.15 To accept apologies for absence

25.16 To note declarations of interest

25.17 To consider the expressions of interest in co-option to Council

25.18 To confirm the Minutes of the Meeting held on the 12th February 2025, as previously circulated.

Matters arising:

- Wall at the start of Donkey Lane
- maintenance and clearance of the overgrown hedges and footway on the approach to the train station in Ivybridge
- Flooding outside the school
- DCC monies spent on lengthsman work
- Bus shelter at Filham
- Meeting with DCC Flood Officer in Ugborough Village

25.19 Planning

1. To consider the following applications:

- a) [0469/25/TCA](#) Hill House Ugborough PL21 0NJ T1: Chinese Fir - Remove dead material & clematis from crown, Reduce lowest southern limbs up to height of 2m in by 1m to leave crown to south of 3m, Remove northern limb which juts out individually towards highway & T2: Apple - moribund tree, remove for management reasons
- b) **0060/25** Replacement illuminated and non-illuminated signage (retrospective) Shell, Carew Service, Station, South Brent, Devon, TQ10 9ER
- c) [0399/25/FUL](#) Erection of 100 person covered standing area. Ivybridge Town Football Club, Ermington Road. Ivybridge. PL21 9ES
- d) [0562/25/TPO](#) T14: Ash - Pollard to 7m, to reduce falling branches on the outdoor seating area for the pub/resturant, he tree (T14) has been consistently dropping large amounts of debri as seen in Photo 2, including some substantial branches/deadwood. Turtley Corn Mill South Brent TQ10 9ES
- e) [3709/24/CLE](#) Certificate of lawfulness for existing use as a dwelling Development Site at SX 692 582, South Brent – evidence sought for use as described for in excess of the last 4 years.
- f) [0446/25/FUL](#) Erection of covered yard Windy Ridge. Ugborough. PL21 0HQ

2. To note the planning decision made by SHDC and DNP

a) **25/0010** Mr David Floyd (Turners Park Group). 1x Birch & 2x Oak Bittaford Wood, Caravan Park, Bittaford, Ivybridge, PL21 0ET

TPO Exempt

b) **25/0013** Tree is growing in a group of Western Cedar, bordering the road known as Hillside T1 - Western Red Cedar - Heavily reduce stem on western side by 8m. Reduce remaining central stem by 3-4m. Large area of cambial dysfunction and decay at base, extending up to 2m. Western stems significantly decayed with crack. High risk of failure into road.

Approved

c) **0181/25/TEX** TPO ref 551 G1. T1: Scots Pine - fell tree, leans to the East, roofplate lift, on West side, soft ground, close to house. 93 Hazel Lane, Ivybridge, PL21 0ZA **Approved**

d) **0464/24** High House Cottage, Bittaford, Ivybridge, PL21 0HE

Replacement of redundant manege with new sand school for private equestrian use, High House Cottage, Bittaford, PL21 0HE **Conditional Approval**

25.20 Ugborough West Update

25.21 Finance and HR

1. To approve the payments:

	Gros	VAT	Net
Sally Smale	582.70		582.70
Cutting Crew 1651	36.00	6.00	30.00
Cutting Crew 1650	79.20	13.20	66.00
DALC 6280 - planning training for clerk	36.00	6.00	30.00
Jon May - reimburse for timber P3	244.00	40.67	203.33
J Widdicombe 2466	264.00	44.00	220.00
Parish Online website service	462.00	77.00	385.00
DCC Pensions	211.23		211.23
Sally Smale expenses	61.65		61.65

2. To receive the Reconciliation:

TRANSACTIONS	
Lloyds Current Account (end Jan)	£15,430.44
Less uncleared payments	1,976.78
Plus uncleared receipts	£0.00
Less Transfers not on Bank Statement	£0.00
Total	£13,453.66
CCLA Savings (End Feb.)	£53,746.54
Total Funds	£67,200.20

Total uncommitted funds	£26,703.20
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RESERVES	
P.3 grant	£608
Open Space / Sport and Recreation	£0
Bittaford Play Area	£5,286
Community Education	£0
Dementia Awareness	£150
Community Highway equipment	£0
Community Lengthsman	£0
Post office disabled access	£112
Burial ground	£4,650
Climate Emergency Reserve	£4,881
Community Projects & Support*	£16,182
20 mph project	£7,000
Bittaford and Ugborough Planters	£0
Election	£1,628
Invasive species project	£0
Total	£40,497

3. **To consider the application for grant funding of £250 towards the 2024 Newsletter from this year's budget.** Another application will be made in 25-26.
4. **To consider a replacement bus shelter at Bittaford** – estimate cost to UPC £3,000 if eligible for DCC / Fernbank funding.

25.22 Policy

1. **To consider the reviewed Employer Pensions Discretions Policy**
2. **To consider remote councillor attendance at meetings**
3. **To consider information from The 4 Rivers Dementia Alliance and agree an action plan for making Ugborough Parish Dementia Friendly.**

25.23 Highways and Public Footpaths

1. **Update from the annual survey of footpaths**
2. **To consider the grant application to for 2025-2026**

25.24 Asset Management and Maintenance Work

1. **To consider the quotations received to repair the damaged wall to the burial ground – £1037 and £2245**
2. **To consider the quotations received for work to improve accessibility to the post box in Ugborough Square – awaiting quotations**
3. **To consider the quotations for a replacement bench in the Burial Ground. £514, £505, £596, £510**
4. **To consider the purchase of a new goal to replace the damaged one in the School Field - estimate £100**
5. **To consider the quotations for the tree work required as identified in the survey – awaiting quotations**

25.25 Communication received:

- a) SHDC concerning grass cutting policy in the closed Church Yard
- b) Update on S106 monies
- c) Communication regarding Plymouth City Council's actions regarding devolution and Local Government Re-organisation
- d) Request from DALC for a Community Statement and UPC response

25.26 To receive reports on any meetings attended:

- a) **Clerk attended DALC's training – Heritage issues – planning.**
- b) **LEVI (Local Electric Vehicle Infrastructure) fund update – clerk attended**

Date of next meeting: Wednesday 9th April 2025