

UGBOROUGH PARISH COUNCIL MEETING
Wednesday 9th April 2025 at 7.30pm
Ugborough Village Hall

To all members of the Council

You are hereby summoned to attend a meeting of Ugborough Parish Council to be held in Ugborough Village Hall at 7.30pm on Wednesday 9th April 2025



Sally Smale, Clerk to the Council

Wednesday 2nd April 2025

Questions from the Public – *After which the public may not speak. Ten minutes designated for public participation, with a member of public speaking for not more than 5 minutes*

Reports from District & County Councillors

AGENDA

25.27 To accept apologies for absence

25.28 To note declarations of interest

25.29 To confirm the Minutes of the Meeting held on the 12th March 2025, as previously circulated.

Matters arising:

- Wall at the start of Donkey Lane
- Maintenance and clearance of the overgrown hedges and footway on the approach to the train station in Ivybridge
- Flooding outside the school
- DCC monies spent on lengthsman work
- Bus shelter at Filham
- Meeting with DCC Flood Officer in Ugborough Village
- Bench in the Burial Ground

25.30 Planning

1. To consider the following applications:

a) [0644/25/ARM](#) Lutterburn Farm, Lutterburn Street, Ugborough, PL21 0NG

Application for approval of reserved matters seeking approval for Condition 2 (Approval of the details of layout, scale, landscaping and appearance of the dwellings), Condition 22 (Ecological Mitigation and Enhancement Strategy) & Condition 23 (DEV32) of planning consent 3460/17/OPA

b) [0533/25/FUL](#) Lower Bowcombe Farm Ugborough PL21 0HN

Replacement of cubicle house with general purpose agricultural building for fertilizer & machinery storage with roof mounted solar panels & EV charging point

c) [0795/25/PAU](#) Visitor Centre Fowlescombe Farm Ugborough PL21 0HW Application to determine if prior approval is required for a proposed change of use of agricultural building to a flexible commercial use (Use C1 Hotel) (Class R)

d) [0938/25/ARC](#) Fowlescombe Farm, Ugborough, PL21 0HW Application for approval of details reserved by condition 13 (Access Improvement Plan) of planning consent 3235/22/FUL

e) [0899/25/HHO](#) Wadland Lodge Ermington PL21 0LB Householder application for demolition of existing single storey rear extensions & replacement with two storey rear extension

f) [0565/25/PDM](#) Field At Sx683567 (adjacent to Hookmoor Cross) Ugborough Application to determine if prior approval is required for a proposed change of use of agricultural buildings/barns to 1No dwellinghouse (class C3) & for associated development (Class Q (a+b))

g) [0886/25/ARC](#) Land At Sx 653 560, Davids Lane, Filham Application for approval of details reserved by conditions 3 (External Materials), 6 (Estate Roads) and 8 (Works/Access) of planning consent 1414/23/FUL

2. To note the planning decision made by SHDC and DNP

a) **0469/25/TCA** Hill House, Ugborough T1: Chinese Fir - Remove dead material & clematis from crown, reduce lowest southern limbs up to height of 2m in by 1m to leave crown to south of 3m, remove northern limb which juts out individually towards highway & T2: Apple - moribund tree, remove for management reasons **Approved**

b) **3557/21/PDM** Venn Farm, Ugborough. PL21 0PE Provision of a replacement dwelling following Class Q approval **Conditional Approval**

c) **0247/25/FUL** Bloom Renewables Erection of two solar fences Grid Reference: (269121, 56735) Land At Sx 690 567, Ugborough **Conditional Approval**

d) **0564/25/ARC** Approval of Details Reserved by Conditions Land At Sx 653 560, Davids Lane, Filham Application for approval of details reserved by condition 7 (CMP) of planning consent 1414/23/FUL

Discharge of Condition Approved

25.31 Finance and HR

1. To approve the payments:

	Gross	VAT	Net
DCC Peninsular Pensions	211.23		211.23
Sally Smale	582.90		582.90
Cutting Crew 1660	79.20	13.20	66.00
Cutting Crew 1661	36.00	6.00	30.00
J Widdicombe (1800.60 from Burial ground reserves)	2,265.60	377.00	1,888.60
S Nelson (Bittaford Planters) from reserves	34.43	5.74	28.69
Clerk expenses	57.97		57.97
USB adaptor (Re-imburse clerk)	6.47	1.08	5.39
Postage (Re-imburse clerk)	3.40		3.40
IDALC sub	7.00		7.00

2. To receive the Reconciliation:

TRANSACTIONS		RESERVES	
Lloyds Current Account (end March)	£14,000.66	P.3 grant	£520
Less uncleared payments	3,284.20	Bittaford Play Area	£5,286
Plus uncleared receipts	£462.00	Dementia Awareness	£150
Less Transfers not on Bank Statement	£0.00	Post office disabled access	£112
Total	£11,178.46	Burial ground	£4,349
CCLA Savings (End Feb.)	£54,179.49	Climate Emergency Reserve	£4,881
Total Funds	£65,357.95	Community Projects & Support*	£26,253
		20 mph project	£7,000
		Election	£1,628
Total uncommitted funds	£15,178.95	Total	£50,179

3. To note an increase in the grass cutting price at Ugborough cemetery to reflect the extra work involved with cutting around the increasing volume of graves and operational costs. Increase from £50+vat per visit to £60+vat per visit from April 25

4. To consider a replacement bus shelter at Bittaford – estimate cost to UPC £3,000
5. To consider the update regarding the S106 monies available, agree new priorities to feed into the review of the Open Space, Sport and Recreation Plan and agree the process for the review of the OSSR
6. To consider the costings for equipment to enable remote attendance at Council meetings
 Either £1474 – basic system for small space
 Or £4,625 (£5,275 for greater support option) – for a larger space and better quality sound

Plus either

- MicroSoft 365 = 4.60 per user per month + VAT = £800 a year.
 (NB – a free version is available but max 60 minute sessions so would need 2 per meeting.)
- Or** Zoom = £11 per user per month (NB a free version is available with max 45minute sessions)
7. To review current arrangements for electronic payments in the light of the new model Financial Regulations released by NALC (1st draft revised for adoption by UPC distributed previously)
 8. To agree a new signatory for CCLA Bank
 9. To consider renewal to The Devon Association of Local councils 2025/26 - £801.00 (exc. VAT).

25.32 Climate Crisis and Sustainability

1. To consider establishing a Clean Air Zone outside the School

25.33 Policy

1. To consider the DCC invitation to express an interest in taking a lead role in managing sponsorship and maintenance of roundabouts in the parish – especially Ivybridge Railway Station and Kittleigh Cross

<https://www.devon.gov.uk/roads-and-transport/make-a-request/sponsor-a-roundabout/>

2. To agree Council actions in response to the LGR proposals submitted by PCC, DCC and SHDC

25.34 Highways and Public Footpaths update

1. To consider the estimate of £5000 for work to improve accessibility to the post box in Ugborough Square and consider alternative proposals

25.35 Asset Management and Maintenance Work

1. To consider the quotations for the tree work required as identified in the survey - £525, £645, £850 and £900 and £980

25.36 Communication received:

1. Update on the Public Transport Survey being undertaken by South Hams Community Action.
2. LEVI application and response from DCC
3. Information from South Hams Community Action

25.37 To receive reports on any meetings attended:

1. Meeting with Plymouth City Council regarding their proposal for Local Government Review
2. Parish Forum – SHDC update for parish councils
3. DCC Highways and Planning

Date of next meetings: Wednesday 7th May:

6.30pm Annual Parish Meeting

7.30 Annual Parish Council Meeting