

**UGBOROUGH PARISH COUNCIL MEETING**  
**Wednesday 13<sup>th</sup> August 2025 at 7.30pm**  
**In the Ugborough Village Hall**

**To all members of the Council**

You are hereby summoned to attend the meeting of Ugborough Parish Council to be held in Ugborough Village Hall at 7.30 pm on Wednesday 13<sup>th</sup> August 2025



Sally Smale, Clerk to the Council

Wednesday 6<sup>th</sup> August 2025

**AGENDA**

**Questions from the public:**

LiveWest Properties, Nos. 11 & 12 Churchill Cottages

**Reports from Devon County Council and South Hams District Council Councillors**

**25.81 Apologies for absence**

**25.82 To note declarations of interest**

**25.83 To confirm the Minutes of the Meeting held on 9<sup>th</sup> July 2025, as previously circulated.**

**Matters arising:**

- Wall at the start of Donkey Lane
- Enforcement of 20mph speed limit in Ugborough village

**25.84 Planning**

**1. To consider the following applications:**

- a) [0235/25](#) Outline Planning Permission Construction of three serviced affordable self/custom build plots to persons with a local connection with associated vehicular and pedestrian access and car parking. Mr Andrew Wills (JJP Investments Ltd) Land To The West Of Jubilee Terrace, Bittaford, PL31 0DA
- b) [2041/25/VAR](#) Rhiannons Spring Ugborough PL21 0HP Application for variation of Condition 2 (approved plans) of planning consent 0605/20/HHO
- c) [2264/25/HHO](#) Meadowside Bittaford PL21 0LD Householder application for proposed upper ground floor extension over flat roof
- d) [25/0056](#) To carry out works to tree(s) at Playing Fields, Moorhaven, Devon.

Notification to remove branches to ensure adequate clearance around BT overhead cables and telegraph poles

**2. To note the planning decision made by SHDC and DNP:**

- a) **0172/25** Erection of stand-alone cabin to provide additional nursery play space with canopy link to main building. The Jays Day Care Nursery, Moorhaven, PL21 0TZ

**Decision Grant Conditionally**

- b) **DOC/0464/24** Replacement of redundant manege with new sand school for private equestrian use. High House Cottage, Bittaford, PL21 0HE

**Discharged**

c) **25/0045** Exemption works to trees covered by a Tree Preservation Order Rutt House, Ivybridge, PL21 0DQ

**DECISION: No objection**

d) **1311/25/FUL** Land At Sx 658 563. Bittaford Erection of equestrian building & yard & formation of hardstanding access track

**Decision: Conditional Approval**

## 25.85 Finance and HR

### 1. To approve payments

	Gross	VAT	Net
Filstorage (Book shelves) (pd)	110.90	18.48	92.42
HMRC (3 months tax) (pd)	624.96		624.96
DCC Pension	266.62		266.62
Salary	776.25		776.25
Bank Service Charge	4.67		4.67
Cutting Crew 1728	182.40	152.00	30.40
Cutting Crew 1729	72.00	12.00	60.00
Parish Online (mapping software)	115.20	19.20	96.00
Cutting Crew 1710	212.40	35.40	177.00
Cutting Crew 1711	84.00	14.00	70.00

### 2. To note income:

Burial fees £735

Dividends £201

### 3. To receive the Reconciliation:

TRANSACTIONS		RESERVES	
Lloyds Current Account (end July)	£20,268.00	P.3 grant	£337
Less uncleared payments	1,713.54	Bittaford Play Area	£4,136
Plus uncleared receipts		Dementia Awareness	£150
Less Transfers not on Bank Statement	£0.00	Post office disabled access	£112
Total	£18,554.46	Burial ground	£3,984
CCLA Savings (End June)	£54,978.55	Climate Emergency Reserve	£4,881
<b>Total Funds</b>	<b>£73,533.01</b>	Community Projects & Support*	£21,795
		20 mph project	£0
		Election	£1,628
<b>Total uncommitted funds</b>	<b>£36,510.01</b>	<b>Total</b>	<b>£37,023</b>

\*Community Projects:

Amenity green space (Ugborough village), Conduit repair and maintenance, Tidying village centres and planters, Grant towards community use of redundant WC buildings, Walking leaflets

4. To consider the renewal of the clerk's subscription to the Society of Local Council Clerks - £150 per annum.

5. To note the national local government pay award of 3.2%

## 25.86 Policy

1. To consider the Terms of Reference for the proposed Human Resources Committee and agree representation on the committee.

2. To consider the Dementia Friendly Parish proposal and agree action

**25.87 Highways, Parish Paths and Transport**

**To consider the latest speedwatch report**

**25.88 Asset Management and Maintenance Work**

**To consider the latest monthly inspection report and agree action**

**25.89 To receive reports on any meetings attended**

**25.90 Communications Received**

- 1. Invitation to LGR meeting of “the 13 councils” on 22<sup>nd</sup> August, 7.30pm Yealmpton.**
- 2. Request for approval of name for a new small development on David’s Lane.**

**Date of next meeting: Wednesday 3<sup>rd</sup> September 2025, 7.30pm in Ugborough Village Hall**