

UGBOROUGH PARISH COUNCIL MEETING
Wednesday 3rd September 2025 at 7.30pm
In the Ugborough Village Hall

PRESENT: Cllrs Slater (Chair), Beable, Cooper, Hall, Hart, Holway, Hosking, May, Wells

Also present: Cllrs Vic Abbott (SHDC)(DCC) and Alison DeWynter (SHDC)

MINUTES

Questions from the public:

- 1. It was confirmed that the Aldi Planning application would be considered by SHDC at the October meeting**
- 2. Wider distribution of the Ugborough Newsletter was requested. It was agreed that Cllrs May, Hart and Wells would organise an A5 leaflet distribution with a QR code linking to the online letter to West Ugborough residences who would then be able to choose to be added to an email distribution list.**
- 3. A property in Ugborough village has brambles overhanging a public walkway – Cllr Beable will talk to the owner and request a cutback**
- 4. Clerk to request an update on the progress towards establishing time-limited (residents exempt) parking spaces in Wrangaton**

Report from Devon County Council

Cllr Dan Thomas had sent apologies. Cllr Vic Abbott:

- Thanked UPC for sharing information regarding the process for establishing 20mph speed limit in the village
- Will support the clerk in requesting work to the hedge on the junction of the Sign of the Owl which is causing a safety risk
- Will continue to chase the relevant departments for release of the agreed footpath grant funding

Report from South Hams District Council Councillors (Alison DeWynter and Vic Abbott)

The full report is available on the [website](#). Summary:

- Sale of two Churchhill Cottages properties – It has been confirmed that two of the properties are for sale. The clerk is still waiting for a response to the questions put to LiveWest regarding their policy for disposal and specific plans for the two properties. **It was agreed that the clerk will write to Rebecca Smith MP to express Council's concern and chase LiveWest for a response.**
- LGR consultation sessions
- Reuse and recycle
- Disposal of Lithium batteries (including vapes)
- Election – annual canvass of residents
- More support for care leavers and vulnerable groups
- Help shape plans for Dartmoor National Park
- Postal vote renewal
- Avian Flu
- RTS Teleswitch off

Cllr Abbott thanked Ugborough for the work being done to make Ugborough Parish dementia-friendly

Cllr Hart requested a review of the SHDC grass cutting in the Church Burial Ground. **Clerk to pursue and copy in Cllr DeWynter.**

25.91 Apologies for absence were received from Cllr Nelson

25.92 There were no declarations of interest

25.93 The Minutes of the Meeting held on 9th July 2025, as previously circulated, were confirmed.

Matters arising:

- Wall at the start of Donkey Lane – the clerk has made contact with the owner and will continue to liaise with them for remedial repair work
- LiveWest properties for sale - Churchill Cottages – discussed above.
- Overgrown vegetation on the new hedge along the A3121 at the Sign of the Owl – discussed above
- Replacement of the tree in The Square – **clerk to pursue**
- Possible development (possibly residential?) in the field at the junction where the A3121 joins the A38 at Wrangaton to join the slip road onto the Expressway – SHDC have confirmed that this is not a planning enforcement issue

25.94 Planning

1. The following applications were considered:

- a) **1650/25/HHO** Whiteoaks Davids Lane Filham PL21 0DW Householder application for proposed extension & alterations

Support

- b) **2239/25/CLE** Certificate of lawfulness for existing use as a dwelling together with associated garden Monument House Monument Field South Brent TQ10 9ES

No comment

25.95 Finance and HR

1. The following payments were approved

	Gross	VAT	NET
DCC Pension	316.06		316.06
Salary (plus back pay and additional hours)	904.37		904.37
Bank charge	4.67		4.67
DALC training - data protection	42.00	7.00	35.00
Fifty Threes Grounds Maintenance	145.00		145.00
J Widdicombe	290.40	48.40	242.00
Cutting Crew (1745)	182.40	30.40	152.00
Cutting Crew (1746)	72.00	12.00	60.00

2. The income was noted:

£193.18 Dividends

3. The reconciliation was received:

TRANSACTIONS	
Lloyds Current Account (27 Aug)	£14,013.66
Less uncleared payments	1,267.10
Plus uncleared receipts	
Less Transfers not on Bank Statement	£0.00
Total	£12,746.56
CCLA Savings (End July)	£55,171.73
Total Funds	£67,918.29

Total uncommitted funds	£34,679.29
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RESERVES	
P.3 grant	£337
Bittaford Play Area	£4,136
Dementia Awareness	£150
Post office disabled access	£112
Burial ground	£3,984
Climate Emergency Reserve	£4,881
Community Projects & Support*	£18,011
20 mph project	£0
Election	£1,628
Total	£33,239

NB £3784 payment for resurfacing of Donkey Lane currently coded to Community Projects pending confirmation of P3 funding from DCC

**Community Projects:*

Amenity green space (Ugborough village), Conduit repair and maintenance, Tidying village centres and planters, Grant towards community use of redundant WC buildings, Walking leaflets

25.96 Filham and West Ugborough update

Cllr Hall is awaiting a response from the developers regarding some issues at Saxon Gate

25.97 Policy

- 1. Terms of Reference for the proposed Human Resources Committee and agree representation on the committee was deferred to the next meeting.**
- 2. Two amendments were agreed and the proposed IT policy was adopted.**

25.98 Highways, Parish Paths and Transport

- 1. DCC consider there is no need for the path at Filham to be created as a public right of way as it is already on an existing DCC path. The footpath at Saxon Gate needs to be offered up by the developers as a public right of way – Cllr Hall to pursue.**
- 2. Cllr May is pursuing access to the data on the speed camera at Siding's Cross, Wrangaton. This matter will be discussed when a response to this request has been received.**

25.99 Management and Maintenance Work

- 1. The renewal of the Bittaford Play Area Agreement with SHDC was confirmed.**
- 2. The latest maintenance inspection of the play area by SHDC was considered and various concerns raised regarding the accuracy of the report. Clerk to arrange a site meeting with SHDC for the play area working group, a familiarisation site meeting for all councillors and for the moles to be dealt with.**

25.100 Local Government Review

- 1. It was agreed that the clerk would request an update from DCC and SHDC Councillors at the October meeting and that a consultation with Ugborough parishioners regarding the final submitted proposals by the first and second tier authorities would be undertaken as soon as they are confirmed.**
- 2. Cllr Hosking fed back on the latest meeting of the 13 South Hams parishes included in the Plymouth proposal. Next meeting of this group is 10th October.**
- 3. SHDC will be at the Sustainable Saturday event in Ugborough Village Hall on September 20th to consult with residents.**

25.101 Meetings attended:

Cllrs Beable and Holway had attended the recent Crime and Police Commissioners networking forum

25.102 Communications Received

- 1. From SHDC requesting a small stand at the Sustainable Saturday Event of September 20th, 10.00 until 12.00 to consult with Ugborough parishioners regarding Local Government Review**

2. From DCC cancelling the flood prevention meeting that had been due to take place on 2nd September – a new date is being sought.

25.103 It was agreed to change the date of the next meeting to Wednesday 15th October 2025, 7.30pm in Ugborough Village Hall

Meeting closed at 9.26pm