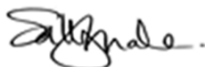


UGBOROUGH PARISH COUNCIL MEETING
Wednesday 3rd September 2025 at 7.30pm
In the Ugborough Village Hall

To all members of the Council

You are hereby summoned to attend the meeting of Ugborough Parish Council to be held in Ugborough Village Hall at 7.30 pm on Wednesday 3rd September 2025



Sally Smale, Clerk to the Council

Thursday 28th August 2025

AGENDA

Questions from the public:

Reports from Devon County Council and South Hams District Council Councillors

25.91 Apologies for absence

25.92 To note declarations of interest

25.93 To confirm the Minutes of the Meeting held on 9th July 2025, as previously circulated.

Matters arising:

- Wall at the start of Donkey Lane
- LiveWest properties for sale - Churchill Cottages
- Overgrown vegetation on the new hedge along the A3121 at the Sign of the Owl.
- Replacement of the tree in The Square
- Possible development (possibly residential?) in the field at the junction where the A3121 joins the A38 at Wrangaton to join the slip road onto the Expressway.

25.94 Planning

1. To consider the following applications:

- a) [1650/25/HHO](#) Whiteoaks Davids Lane Filham PL21 0DW Householder application for proposed extension & alterations
- b) [2239/25/CLE](#) Certificate of lawfulness for existing use as a dwelling together with associated garden Monument House Monument Field South Brent TQ10 9ES

25.95 Finance and HR

1. To approve payments

	Gross	VAT	NET
DCC Pension	316.06		316.06
Salary (plus back pay and additional hours)	904.37		904.37
Bank charge	4.67		4.67
DALC training - data protection	42.00	7.00	35.00

2. To note income:

£193.18 Dividends

3. To receive the Reconciliation:

TRANSACTIONS	
Lloyds Current Account (27 Aug)	£14,013.66
Less uncleared payments	1,267.10
Plus uncleared receipts	
Less Transfers not on Bank Statement	£0.00
Total	£12,746.56
CCLA Savings (End July)	£55,171.73
Total Funds	£67,918.29

RESERVES	
P.3 grant	£337
Bittaford Play Area	£4,136
Dementia Awareness	£150
Post office disabled access	£112
Burial ground	£3,984
Climate Emergency Reserve	£4,881
Community Projects & Support*	£18,011
20 mph project	£0
Election	£1,628
Total	£33,239

Total uncommitted funds	£34,679.29
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NB £3784 payment for resurfacing of Donkey Lane currently coded to Community Projects pending confirmation of P3 funding from DCC

**Community Projects:*

Amenity green space (Ugborough village), Conduit repair and maintenance, Tidying village centres and planters, Grant towards community use of redundant WC buildings, Walking leaflets

25.96 Filham and West Ugborough update

25.97 Policy

1. To consider the Terms of Reference for the proposed Human Resources Committee and agree representation on the committee.
2. To consider the proposed IT policy

25.98 Highways, Parish Paths and Transport

1. Update regarding the request to DCC for the 2 new footpaths created by the developers of Saxon Gate and the new houses in Filham to be formally adopted by DCC
2. To consider the request to access data on the speed camera at Siding's Cross, Wrangaton (if available) or replace with a camera that provides data in order to monitor dangerous driving on the B3213.

25.99 Management and Maintenance Work

1. To receive the renewal of the Bittaford Play Area Agreement with SHDC.

25.100 Local Government Review

To consider planning a consultation event for November or December once the more detailed plans have been prepared by the first and second tier authorities.

25.101 To receive reports on any meetings attended

25.102 Communications Received

1. From SHDC requesting a small stand at the Sustainable Saturday Event of September 20th, 10.00 until 12.00 to consult with Ugborough parishioners regarding Local Government Review

Date of next meeting: Wednesday 8th October 2025, 7.30pm in Ugborough Village Hall