

**UGBOROUGH PARISH COUNCIL MEETING**  
**Wednesday 15th October 2025 at 7.30pm**  
**In the Ugborough Village Hall**

**To all members of the Council**

You are hereby summoned to attend the meeting of Ugborough Parish Council to be held in Ugborough Village Hall at 7.30 pm on Wednesday 8<sup>th</sup> October 2025



Sally Smale, Clerk to the Council

Wednesday 8th October 2025

**AGENDA**

**Questions from the public:**

**Reports from Devon County Council and South Hams District Council Councillors**

**25.104          Apologies for absence**

**25.105          To note declarations of interest**

**25.106          To confirm the Minutes of the Meeting held on 3<sup>rd</sup> September 2025, as previously circulated.**

**Matters arising:**

- Wall at the start of Donkey Lane
- Overgrown vegetation on the new hedge along the A3121 at the Sign of the Owl.
- Replacement of the tree in The Square
- Time-restricted parking (resident exempt) at Wrangaton
- Promotion of Ugborough Parish Newsletter

**25.107          Planning**

**1.          To consider the following applications:**

a) [1001/25/HHO](#) 28 Creber Drive Wrangaton TQ10 9FL          Householder application for single storey extension to rear of property with addition of velux roof windows & installation of a wood burner & flue

**2.          To consider a response to SHDC planning enforcement team regarding the request for further information about the site at Wrangaton.**

**3.          To note decisions made by SHDC and DNP:**

a) Mr R W Winzer    The Bungalow, Marridge Farm. Ugborough    Certificate for lawfulness for existing non-compliance with agricultural occupancy condition of planning consent 9/57/2012/86/1

**Decision: Cert of Lawfulness (Existing) Certified**

b) **1396/25/FUL** Land At Sx 665 563, Bittaford. Conversion of existing Paddock into sand school for personal use

**Decision: Conditional Approval**

c) **2264/25/HHO** Meadowside, Bittaford. PL21 0LD    Householder application for proposed upper ground floor extension over flat roof

### Decision: Conditional Approval

d) **25/0071** A dying Norway Spruce tree. It needs removing completely. Ref TPO no 136. We will replant with another Norway spruce. 5 Moor Park, Moorhaven, Ivybridge, Devon, PL21 0XG

### Decision: No objection TPO Exempt

e) **25/0056 Openreach** Playing Fields, Moorhaven, Devon,

Notification to remove branches to ensure adequate clearance around BT overhead cables and telegraph poles

### Decision: Consent

## 25.108 Finance and HR

### 1. To approve payments:

	Gross	VAT	Net
Salary	675.01		675.01
DCC Pension	229.84		229.84
Ugborough Village Hall	90.00		90.00
SHDC - Play area inspection	291.60	48.60	243.00
Clerk (stationery)	4.50	0.75	3.75
PFK Littlejohn (Auditors)	252.00	42.00	210.00
fifty Threes Ground Maintenance (Burial Ground reserve)	50.00		50.00
SLCC	150.00		150.00
Bank Charge	4.25		4.25
J Widdicombe	316.80	52.80	264.00
Cutting Crew 1764	212.40	35.40	177.00
Cutting Crew 1765	84.00	14.00	70.00
J Friend	263.16	43.86	219.30
Total	2,623.56	237.41	2,386.15

### 2. To note income:

Burial Fees	£20.00
Precept part 2	£21,000.00
Dividends – August	£198.07
Dividends – Sept	£192.84

### 3. To receive the Reconciliation:

TRANSACTIONS		RESERVES	
Lloyds Current Account (end Sept)	£33,018.18	P.3 grant	£337
Less uncleared payments	2,623.56	Bittaford Play Area	£3,674
Plus uncleared receipts		Dementia Awareness	£150
Less Transfers not on Bank Statement	£0.00	Post office disabled access	£112
Total	£30,394.62	Burial ground	£3,789
CCLA Savings (End Sept.)	£55,562.64	Climate Emergency Reserve	£4,881
<b>Total Funds</b>	<b>£85,957.26</b>	Community Projects & Support*	£18,011
		20 mph project	£0
		Election	£1,628
<b>Total uncommitted funds</b>	<b>£53,570.26</b>	<b>Total</b>	<b>£32,387</b>

\*Community Projects:

Amenity green space (Ugborough village), Conduit repair and maintenance, Tidying village centres and planters, Grant towards community use of redundant WC buildings, Walking leaflets

### 4. To review the quarterly accounting report

### 5. To note the completion of audit and comment from JKF Littlejohn

**6. To consider funding for Christmas grant applications**

**25.109 Filham and West Ugborough update**

**25.110 Policy**

- 1. To consider the inclusion of our logo on the valued Business Customers page of Coastal Garden Services website**

**25.111 Highways, Parish Paths and Transport**

- 1. To consider a rota for the use of the speed indicator camera in the parish**
- 2. To consider the request to work with partner groups for a community bus scheme**

**25.112 Management and Maintenance Work**

- 1. To consider grass cutting arrangements for the Church Burial Ground**

**25.113 Local Government Review**

- 1. To receive feedback from the recent meeting of the 13 councils affected by the Plymouth proposal and agree any further action**
- 2. To consider the invitation to attend the South Hams District Council Meeting with councils affected by the Plymouth proposal and agree attendance**

**25.114 To receive reports on any meetings attended**

**25.115 Communications Received**

- 1. Invitation to attend a “Dartmoor Futures” consultation event**
- 2. Communication regarding the closure of Ugborough and Bittaford Preschool , Breakfast and Afterschool Club.**
- 3. Invitation to attend South Hams Energy Assembly**

**25.116 Date of next meeting: Wednesday 12<sup>th</sup> November 2025, 7.30pm in Ugborough Village Hall**