

**UGBOROUGH PARISH COUNCIL MEETING  
Wednesday 12<sup>th</sup> November 2025 at 7.30pm  
In the Bittaford Village Hall**

**To all members of the Council**

You are hereby summoned to attend the meeting of Ugborough Parish Council to be held in Bittaford Village Hall at 7.30 pm on Wednesday 12<sup>th</sup> November 2025



Sally Smale, Clerk to the Council

Wednesday 5<sup>th</sup> November 2025

**AGENDA**

**Questions from the public:**

**Reports from Devon County Council and South Hams District Council Councillors**

**25.121        Apologies for absence**

**25.122        To note declarations of interest**

**25.123        To consider the expressions of interest in co-option to Council**

**25.124        To confirm the Minutes of the Meetings held on 15<sup>th</sup> October 2025 and 5<sup>th</sup> November, as previously circulated.**

**Matters arising:**

- Overgrown vegetation on the new hedge along the A3121 at the Sign of the Owl.
- Overgrown vegetation on the walkway at Seldon's Court
- Grass cutting arrangements for the Church Burial Ground

**25.125        Planning**

**1.        To consider the following applications:**

- a) [0354/25](#) Erection of sunroom and canopy Burrington House, Wrangaton, South Brent, Devon, TQ10 9HF
- b) [3021/25/HHO](#) Application for two storey & single storey extensions, demolition of existing detached garage, erection of new detached garage & external kitchen. Newcombe, Ugborough PL21 0HQ
- c) [3071/25/FUL](#) Windy Ridge Ugborough PL21 0HQ Erection of Roofing over Existing Silage Pits
- d) [3070/25/FUL](#) Windy Ridge Ugborough PL21 0HQ Erection of roof over existing store
- e) [0363/25](#) Erection of garage/workshop. Mr J Stone 22 Beacon View, Bittaford, Ivybridge, Devon, PL21 0EN
- f) [3037/25/ARM](#) Land At Sx 648 561 Filham Application for approval of reserved matters following outline approval reference (2084/22/OPA) relating to access, appearance, landscaping, layout & scale for provision of a SEN School incl. 2 storey teaching block with assoc. hard & soft landscaping & discharge of conditions 8, 9, 10, 11, 12, 14, 15, 16, 18, 19 & 21 of 2084/22/OPA

**2.        To note decisions made by SHDC and DNP:**

a) **2041/25/VAR** Rhiannons Spring, Ugborough. PL21 0HP Application for variation of Condition 2

**Decision: Conditional Approval**

b) **2716/25/TCA** Works to a Tree in a Conservation Area to reduce shading of properties & avoid potential damage to neighbour's roof 6 Lutterburn Street, Ugborough. PL21 0NG

**Decision: Tree Works No Objection Raised**

c) **1650/25/HHO** Whiteoaks, Davids Lane. Filham. Householder application for proposed extension & alterations

**Decision: Conditional Approval**

d) **3002/25/NMM** Mr M Gouldsworthy Land At Sx 648 561 Filham Non-material minor amendment to planning consent 2084/22/OPA for removal of Proposed Block Plan: NPS XX-XX-DR-A 0103 referenced in Condition 3

**Decision: Conditional Approval**

d) **2400/25/CLP** Mr & Mrs Alex Stephens Venn Farm Ugborough PL21 0PE Certificate of lawfulness for proposed construction of replacement dwelling under approval 0971/24/FUL utilising conventional building materials (block, brick/Nudura) not timber framed

**Decision: Cert of Lawfulness (Proposed) certified**

e) **1001/25/HHO** 28 Creber Drive, Wrangaton. TQ10 9FL Householder application for single storey extension to rear of property with addition of velux roof windows & installation of a wood burner & flue

**Decision: Conditional Approval**

## 25.126 Finance and HR

### 1. To approve the payments:

	Gross	VAT	NET
Salary	684.47		684.47
DCC Pension	229.84		229.84
Bank charge	4.25		4.25
J Widdicombe	250.80	41.80	209.00
Beable	41.40		41.40
DALC Training - (data protection part 2)	42.00	7.00	35.00
Cutting Crew 1783	72.00	12.00	60.00
Cutting Crew 1782	182.40	30.40	152.00

### 2. To note income:

£980.00	Burial fees
£10.00	Return of monies held on deposit with Lawyers
£270.00	Burial fees

### 3. To receive the Reconciliation:

TRANSACTIONS		RESERVES	
Lloyds Current Account (end Oct)	£30,212.62	P.3 grant	£49
Less uncleared payments	1,507.16	Bittaford Play Area	£3,674
Plus uncleared receipts		Dementia Awareness	£150
Less Transfers not on Bank Statement	£0.00	Post office disabled access	£112
Total	£28,705.46	Burial ground	£3,789
CCLA Savings (End Sept.)	£55,562.64	Climate Emergency Reserve	£4,881
<b>Total Funds</b>	<b>£84,268.10</b>	Community Projects & Support*	£18,011
		20 mph project	£0
		Election	£1,628
<b>Total uncommitted funds</b>	<b>£51,974.10</b>	<b>Total</b>	<b>£32,294</b>

*\*Community Projects:*

*Amenity green space (Ugborough village), Conduit repair and maintenance, Tidying village centres and planters, Grant towards community use of redundant WC buildings, Walking leaflets*

**4. To consider the draft budget for 2026-2027**

**5. To consider the purchase of a new printer**

**6. To consider the request for grant funding from the UPC Village Hall Committee. Cost of total project estimates distributed to Councillors.**

**25.127 Filham and West Ugborough update**

**25.128 Policy**

**To consider the Human Resources Working Group's Terms of Reference**

**25.129 Highways, Parish Paths and Transport**

- 1. To receive feedback from the meeting with DCC Flood Team**
- 2. To review the quotation for works to the Donkey Lane wall and agree further action**

**25.130 Maintenance**

- 1. To receive feedback from the meeting with SHDC regarding Bittaford Play Area**
- 2. To consider the quotation for work to improve the accessibility for the slide**

**25.131 Local Government Review Update**

- UPC consultation
- Final version of [Plymouth Plan](#)
- Attendance at up-coming meetings: SHDC meeting and "13 councils meeting" both on 19 November

**25.132 To receive reports on any meetings attended**

**25.133 Communications Received**

- 1. Community Right to Bid Moratorium Notice - former public toilets at Ugborough and Bittaford**

**25.134 Date of next meeting: Wednesday 10<sup>th</sup> December 2025, 7.30pm in Bittaford Village Hall**