

UGBOROUGH PARISH COUNCIL MEETING
Wednesday 8th April 2026 at 7.30pm
In the Ugborough Village Hall

To all members of the Council

You are hereby summoned to attend the meeting of Ugborough Parish Council to be held in Ugborough Village Hall at 7.30 pm on Wednesday 8th April 2026



Sally Smale, Clerk to the Council

Tuesday 31 March 2026

AGENDA

Questions from the public:

Reports from Devon County Council and South Hams District Council Councillors

26.25 Apologies for absence

26.26 To note declarations of interest

26.27 To confirm the Minutes of the Meeting held on 11th March 2026

26.28 Planning

1. To consider the following applications:

- a) [0476/26/FUL](#) Conversion of agricultural building to create a 9 bedroom hotel & creation of vehicular parking & turning (pursuant of prior approval 0795/25/PAU) Development Site At Sx 694 551 (Fowlescombe Farm), Ugborough
- b) [0116/26/VAR](#) Fowlescombe Farm Ugborough PL21 0HW Application for variation of condition 2 (approved plans) & condition 9 (foul drainage) of planning consent 3235/22/FUL
- c) [0528/26/CLP](#) Certificate of Lawfulness for Proposed Use. 4 Hazel Lane, Ivybridge. PL21 0ZA

Description: Certificate of lawfulness for proposed to change garage door from existing up and over to an electric roller door

- d) [0754/26/ADV](#) Advertisement Consent for non-illuminated, medium-sized billboard sign mounted on posts advertising nearby new housing scheme
Land At Sx 687 582, South Brent

2. To note decisions made by SHDC and DNP:

- a) **0520/24/ARC** Lutterburn Farm, Lutterburn Street, Ugborough, PL21 0NG Application for approval of details reserved by conditions 6 (Proposed Surface Water Drainage Management System), 7 (Ditchcourse) and 10 (Survey Levels of New Site Road) of planning consent 3460/17/OPA

Decision: Discharge of Condition Approved

- b) **3713/25/ARC** Higher Coarsewell, Ugborough, PL21 0HP Application for approval of details reserved by conditions 3 (Surface Water Drainage), 4 (Foul Drainage), 5 (Hard & Soft Landscaping), 6 (Materials & Finishes) and 10 (External Lighting) of planning consent 3567/24/VAR

Decision: Discharge of Condition Approved

c) **26/0013** 12 Sumner Road, Bittaford, Ivybridge, PL21 0ET Works to three Norway spruce and four oaks as described in the tree report. Bittaford Wood Caravan Park, Ugborough

Decision: Consent

d) **0392/25** Peldon House, Hillside. Bittaford. PL21 0EJ Create first floor extension above garage, garage alterations and ground floor

horticulture area, Peldon House, Hillside, Bittaford, Ivybridge, PL21 0EJ

Decision: Approved

e) **26/0013** Works to three Norway spruce and four oaks as described in the tree report.

12 Sumner Road, Bittaford, PL21 0ET

Decision: Agreed

f) **DOC/0363/25 3 4** Erection of garage / workshop 22 Beacon View, Bittaford, PL21 0EN

Discharged

g) **0392/25** Create first floor extension above garage, garage alterations and ground floor horticulture area. Peldon House, Hillside, Bittaford, PL21 0EJ

Grant conditionally

3. To consider the appeal: Land at Duyvenbode Lodge, Ugborough

4. To consider a response to the communication received regarding council process for responding to planning applications

26.29 Finance and HR

1. To approve the payments:

	GROSS	VAT	NET
Clerk (re-imburse postage)	4.85		4.85
DCC Pensions	229.84		229.84
Salary and expenses	684.47		684.47
Bank fees	4.25		4.25
Clerk (re-imburse shredding)	24.45	4.07	20.38
Ugborough Village Hall – room hire	117.50		117.50

2. To note income:

Burial income	170.00
VAT refund	2,783.21
Burial Income	170.00
Dividends	181.59

3. To receive the Reconciliation:

TRANSACTIONS		RESERVES	
Lloyds Current Account (30 March)	£21,445.59	P.3 grant	£0
Less uncleared payments	1,065.36	Bittaford Play Area	£13,674
Plus uncleared receipts		Dementia Awareness	£650
Less Transfers not on Bank Statement		Burial ground	£5,289
Total	£20,380.23	Climate Emergency Reserve	£4,881
CCLA Savings (End Feb)	£56,486.79	Community Projects & Support*	£41,132
Total Funds	£76,867.02	20 mph project	£2,628
		Election	£1,000
		Total	£69,254
Total uncommitted funds	£7,613.02		

***Community Projects:**

Amenity green space (Ugborough village), Conduit repair and maintenance, Tidying village centres and planters, Grant towards community use of redundant WC buildings, Walking leaflets

- 4. To consider the application for £50 grant funding towards Ugborough Village Christmas lighting.**

26.30 Policy

- 1. To agree the Terms of Reference for and membership of the proposed Human Resources Working Group**

26.31 Highways, Parish Paths and Transport

- 1. To consider provision of a grit bin at Lucerne Fields**
- 2. To consider the request for street lighting to be installed at the junction between Lutterburn Street and Undertown – potential minimal costs £2,500**
- 3. Consideration of any further action regarding the hedge on Ugborough Road, Bittaford.**

26.32 Assets and Maintenance

- 1. To consider the quote of £1650 (plus VAT) to repair the path through the Bittaford Play Area (quotation from SS Surfacing whose quote for a previous job was very competitive and whose work was to a good standard)**
- 2. To consider applying for the transfer of Ugborough Play Area from SHDC**
- 3. To agree that the clerk proceeds with the S106 application for Bittaford Play Area as soon as all quotes are received.**

26.33 Communication Received:

- 1. To consider if defibrillator training is needed this year**
- 2. Query regarding council tax increase**
- 3. Query regarding the abandoned cars in Ugborough Square**
- 4. Highways works on the approach to Ivybridge railway station**

26.34 To receive reports on any meetings attended

26.35 Date of next meeting: Wednesday 13th May 2026 in Ugborough Village Hall

7.00pm Annual Parish Assembly Meeting

7.30pm Annual Parish Council Meeting