

UGBOROUGH PARISH COUNCIL MEETING
Wednesday 8th April 2026 at 7.30pm
In the Ugborough Village Hall

PRESENT: Cllrs Slater (Chair), Beable, Cooper, Fletcher, Hart, Holway, Hosking, Johns, Nelson, Wells

1 member of the public was in attendance
Cllr Vic Abbott (DCC and SHDC) was present

Questions from the public:

1. A question was raised regarding the condition of the equipment in Ugborough Play Area. This play area is the responsibility of SHDC and **Cllr Abbott will raise the matter with the relevant department.**
2. An update on the **replacement of the tree in Ugborough Square** was requested. This is in hand and will happen in the next few weeks

Reports from Devon County Council and South Hams District Council Councillors:

Cllr Dan Thomas (DCC) had sent his apologies and his support for recent efforts to review the speed restriction areas in Filham were noted.

Cllr Alison DeWynter (SHDC) had sent her apologies – her report is available on the [website](#)
Summary:

- Fusion Lifestyle, the operator of SHDC Leisure Centres, has announced that it has gone into administration.
- [Crisis and Resilience Fund](#) – Support for Low-Income Households with heating oil costs

Cllr Vic Abbott (SHDC and DCC)

- detailed action taken by SHDC to secure the leisure facilities
- re-iterated that DCC would not be closing libraries but likely relying more on volunteers to staff them
- updated Council on efforts being made to alter the speed restriction area in Filham – this is a long and complicated process.

MINUTES

26.25 Apologies for absence were received from Cllr May

26.26 Declarations of interest were received from Cllr Holway (planning agenda item 3) and Cllr Fletcher (for consideration of the communication received that day regarding the Lutterburn Farm Development.) Cllr Wells, having been nominated as the Conservative candidate for Peverell Ward (Plymouth), will update his Register of Interest accordingly.

26.27 The Minutes of the Meeting held on 11th March 2026 were agreed

26.28 Planning

1. The following applications were considered:

(The following 2 applications were considered together)

a) [0476/26/FUL](#) Conversion of agricultural building to create a 9 bedroom hotel & creation of vehicular parking & turning (pursuant of prior approval 0795/25/PAU)

Development Site At Sx 694 551 (Fowlescombe Farm), Ugborough

b) [0116/26/VAR](#) Fowlescombe Farm Ugborough PL21 0HW Application for variation of condition 2 (approved plans) & condition 9 (foul drainage) of planning consent 3235/22/FUL

It was agreed to support these applications with the following comments:

- UPC welcomes the extra employment being generated
- concern to be expressed regarding the safety implications of vehicular access through the centre of the building
- In the light of the continuing congestion on the B3196 and the additional traffic that would be created, UPC would appreciate any contribution the applicant can make towards widening the road at the remaining pinch points. (Land or monetary)

c) 0528/26/CLP Certificate of Lawfulness for Proposed Use. 4 Hazel Lane, Ivybridge. PL21 0ZA

Description: Certificate of lawfulness for proposed to change garage door from existing up and over to an electric roller door

This application had already been approved by SHDC

d) 0754/26/ADV Advertisement Consent for non-illuminated, medium-sized billboard sign mounted on posts advertising nearby new housing scheme Land At Sx 687 582, South Brent

Object - The sign is too large, the lettering too small to be visually effective and the sign is not within or near the geographical area of the development .

2. The decisions made by SHDC and DNP were noted:

a) **0520/24/ARC** Lutterburn Farm, Lutterburn Street, Ugborough, PL21 0NG Application for approval of details reserved by conditions 6 (Proposed Surface Water Drainage Management System), 7 (Ditchcourse) and 10 (Survey Levels of New Site Road) of planning consent 3460/17/OPA

Decision: Discharge of Condition Approved

b) **3713/25/ARC** Higher Coarsewell, Ugborough, PL21 0HP Application for approval of details reserved by conditions 3 (Surface Water Drainage), 4 (Foul Drainage), 5 (Hard & Soft Landscaping), 6 (Materials & Finishes) and 10 (External Lighting) of planning consent 3567/24/VAR

Decision: Discharge of Condition Approved

c) **26/0013** 12 Sumner Road, Bittaford, Ivybridge, PL21 0ET Works to three Norway spruce and four oaks as described in the tree report. Bittaford Wood Caravan Park, Ugborough

Decision: Consent

d) **0392/25** Peldon House, Hillside. Bittaford. PL21 0EJ Create first floor extension above garage, garage alterations and ground floor

horticulture area, Peldon House, Hillside, Bittaford, Ivybridge, PL21 0EJ

Decision: Approved

e) **26/0013** Works to three Norway spruce and four oaks as described in the tree report.

12 Sumner Road, Bittaford, PL21 0ET

Decision: Agreed

f) **DOC/0363/25 3 4** Erection of garage / workshop 22 Beacon View, Bittaford, PL21 0EN

Discharged

g) **0392/25** Create first floor extension above garage, garage alterations and ground floor horticulture area. Peldon House, Hillside, Bittaford, PL21 0EJ

Grant conditionally

3. Appeal: Land at Duyvenbode Lodge, Ugborough

It was agreed to re-iterate the concerns that the council has had for several years regarding the development of the site and the impact the use of the buildings is having on the local community. UPC first reported the situation to SHDC in October 2021 and this would be included in the representation.

4. The communication regarding council process for responding to planning applications was considered and it was agreed that Council would continue to use the process as detailed in the Standing Orders on our website : [Standings-Orders-new-model-2025.pdf](#) - page 10, 3(s).

26.29 Finance and HR

1. The following payments were approved:

| | GROSS | VAT | NET |
|------------------------------------|--------|------|--------|
| Clerk (re-imburse postage) | 4.85 | | 4.85 |
| DCC Pensions | 229.84 | | 229.84 |
| Salary and expenses | 684.47 | | 684.47 |
| Bank fees | 4.25 | | 4.25 |
| Clerk (re-imburse shredding) | 24.45 | 4.07 | 20.38 |
| Ugborough Village Hall – room hire | 117.50 | | 117.50 |

2. The income was noted:

| | |
|---------------|----------|
| Burial income | 170.00 |
| VAT refund | 2,783.21 |
| Burial Income | 170.00 |
| Dividends | 181.59 |

3. The Reconciliation was received:

| TRANSACTIONS | | RESERVES | |
|--------------------------------------|-------------------|-------------------------------|----------------|
| Lloyds Current Account (30 March) | £21,445.59 | P.3 grant | £0 |
| Less uncleared payments | 1,065.36 | Bittaford Play Area | £13,674 |
| Plus uncleared receipts | | Dementia Awareness | £650 |
| Less Transfers not on Bank Statement | | Burial ground | £5,289 |
| Total | £20,380.23 | Climate Emergency Reserve | £4,881 |
| CCLA Savings (End Feb) | £56,486.79 | Community Projects & Support* | £41,132 |
| Total Funds | £76,867.02 | 20 mph project | £2,628 |
| | | Election | £1,000 |
| | | Total | £69,254 |
| Total uncommitted funds | £7,613.02 | | |

*Community Projects:

Amenity green space (Ugborough village), Conduit repair and maintenance, Tidying village centres and planters, Grant towards community use of redundant WC buildings, Walking leaflets

4. It was agreed to grant fund £50 towards the flood lighting of the Church over the Christmas period from 1st December to Candlemas 2025.

26.30 Policy

1. The Terms of Reference for and membership of the proposed Human Resources Working Group was deferred to the next meeting.

26.31 Highways, Parish Paths and Transport

1. Grit bin at Lucerne Fields - Clerk to contact Cllr Abbott for details of the location prior to pursuing further.

2. Request for street lighting to be installed at the junction between Lutterburn Street and Undertown — potential minimal costs £2,500.

Clerk to organise a site meeting with Devon County Council Lighting Team.

3. Traffic calming on the A3121 – awaiting a current signage audit from DCC.

4. Consideration of any further action regarding the hedge on Ugborough Road, Bittaford.

Clerk to request that DCC pursue

5. Speed camera update – The VAS camera is back up in Bittaford following maintenance done on the charging system. The batteries are being recharged for the Filham camera.

26.32 Assets and Maintenance

1. The quote of £1650 (plus VAT) to repair the path through the Bittaford Play Area was considered (quotation from SS Surfacing whose quote for a previous job was very competitive and whose work was to a good standard). **It was agreed that the clerk would communicate with Dartmoor National Park and arrange for the flood prevention work to take place before organising for the path to be repaired.**

2. Ugborough Play Area – Requesting a transfer of the play area from SHDC was discussed. **It was agreed not to take on this responsibility with no accompanying funding and for the clerk to seek advice regarding making the area an asset of community value.**

26.33 Communication Received:

1. Defibrillator training - clerk to arrange a slot following on from a **Sustainable Saturday** event in Sept or October in Ugborough Village Hall

2. Query regarding council tax increase – clerk had replied with the detail of the budgeting process and the conversion of the 13% increase quoted on the Council Tax communication to £4.58 per annum increase for the band D Council Tax payer (less for Bands A - C)

3. Query regarding the abandoned cars in Ugborough Square – this has now been dealt with

4. Highways works on the approach to Ivybridge railway station – a resident had complained about overnight highways work. DCC had responded that the works were carried out during the evening to avoid disruption to the users of the Park & Ride service as remarking all of the bays inside the parking area were also included in the works order.

5. Lutterburn Farm Development – The application is being considered by The SHDC Development Management Committee on 16th April. **Cllr Hosking to attend the site meeting with SHDC on 13th April.**

26.34 To receive reports on any meetings attended:

- Cllr Fletcher and the clerk had attended a SHDC planning webinar updating on the status of Neighbourhood Plans in the light of the new national planning legislation

- Cllr Hosking and the clerk had attended a SHDC webinar regarding the policy for transfer of assets

26.35 Date of next meeting: Wednesday 13th May 2026 in Ugborough Village Hall

7.00pm Annual Parish Assembly Meeting

7.30pm Annual Parish Council Meeting

Meeting closed at 8.54pm