

UGBOROUGH PARISH COUNCIL MEETING
Wednesday 9th September 2026 at 7.30pm
In the Ugborough Village Hall

MINUTES

PRESENT: Cllrs Slater, (Chair), Beable, Fletcher, Hart, Hosking, Johns, May, Nelson, Wells

Questions from the public:

A member of the public has offered to refurbish the bench at Seldon's Close in Ugborough. UPC accepts the offer with thanks. Enquiries will be made as to whether they are willing to do the bench on Whitehouse Hill

Devon County Council and South Hams District Council

Apologies had been received from Cllrs Thomas (DCC), DeWynter (SHDC) and Abbott (DCC and SHDC)

The report received from SHDC Councillors DeWynter and Abbott is on the [website](#).

Summary:

Call for development sites
Fly-tipping CCTV cameras
Free Adult Education Opportunities across Devon
Reduce the risk of Wildfires
Crisis and Resilience Fund
Stay safe around water
Volunteer drivers wanted

26.84 Apologies for absence were received from Cllrs Denise Cooper and Tom Holway

26.85 There were no declarations of interest

26.86 The Minutes of the Meeting held on 19th August 2026 were confirmed

Matters Arising:

- Vegetation on road from hedge-cuttings – DCC share our concern and it is an issue around the county that has never satisfactorily been resolved.
- Cuttings left following the latest grass cutting in the Church Burial Ground – these were cleared
- Scheduled Highways work on the B3196 Fowlescombe to Loddiswell – There is no work currently scheduled. **Clerk to explore whether S106 funding for work planned to widen the road in places a few year's ago was forthcoming and the work is still in the system**
- Debris at the side of Lutterburn Stream – as this is on private land DCC cannot clear it. **Cllr Fletcher to discuss the planned installation of a new grill with Undertown residents.** The new grill will be more effective in trapping debris
- Removal of bench in Lucerne Field's Play Area – **Clerk is still pursuing this matter**
- Dartmoor National Park Local Plan consultation – UPC has offered to host a consultation event. No contact from DNP to date
- Use of alternative weed-killer – the grass cutting company will use the alternative non-glyphosate weedkiller in future
- Cllr Beable thanked Cllr May for clearing the overgrown vegetation along the footpath in Wrangaton

26.87 Planning

1. The following applications were considered:

a) [2358/26/FUL](#) Land At Sx 674 565 Ridge Road Ugborough Erection of stable building and creation of access track

Neutral assuming the building is for private use only

b) [0270/26](#) External alterations to property Mr C Rawlinson. 5, Sunnydale, Wrangaton Road, Bittaford, Ivybridge, Devon, PL21 0EE

Support

c) [2370/26/FUL](#) Cutwellcombe Farm Avonwick TQ10 9HA The provision of 3no. storage containers for the installation of 205KW containerised biomass boilers and associated facilities

Support

2. The decisions made by SHDC and DNP were noted:

a) 1833/26/ARC Application for approval of details reserved by condition 17 (Employment & Skills Plan) of planning consent 2084/22/OPA Land At Sx 648 561, Filham

Decision: Discharge of Condition Approved

b) 1183/26/HHO A two-storey side extension and a single storey rear extension. Peek Mill Cottage, Ugborough. PL21 0LA

Decision: Refusal

c) 0116/26/VAR Application for variation of condition 2 (approved plans) & condition 9 (foul drainage) of planning consent 3235/22/FULFowlescombe Farm, Ugborough. PL21 0HW

Decision: Conditional Approval

d) 1578/26/FUL Land at Sx 689 565. Ugborough General Purpose Agricultural Building

Decision: Conditional Approval

e) 0225/26 Thorncourt, Bittaford. PL21 0ES Construction of new entrance porch, external alterations to dwelling including extension of roof gable overhang on southern elevation, internal reconfiguration of existing dwelling, and construction of new detached outbuilding/garage for domestic use

Decision: Conditional Approval

f) 3037/25/ARM Land At Sx 648 561, Filham Application for approval of reserved matters following outline approval reference (2084/22/OPA) relating to access, appearance, landscaping, layout & scale for provision of a SEN School incl. 2 storey teaching block with assoc. hard & soft landscaping & discharge of conditions 8, 9, 10, 11, 12, 14, 15, 16, 18, 19 & 21 of 2084/22/OPA

Decision: Conditional Approval

26.88 Finance and HR

1. The following payments were approved:

	Gross	VAT	Net
Salary	676.48		676.48
Pension	67.92		67.92
Re-imburse Clerk Bench Sign (Comm project reserve)	27.53	4.59	22.94
J May (Comm project reserve)	49.50		49.50
NBB Recycled Furniture (Comm project reserve)	577.80	96.30	481.50
Stock Signs (Comm project reserve)	3,811.02	635.17	3,175.85
J Widdicombe	288.00	48.00	240.00

2. The income was noted:

£566 burial fees

3. The Reconciliation was received:

TRANSACTIONS		RESERVES	
Lloyds Current Account (End August)	£34,563.30	P.3 grant	£490
Less uncleared payments	5,498.25	Bittaford Play Area	£12,534
Plus uncleared receipts		Dementia Awareness	£650
Less Transfers not on Bank Statement		Burial ground	£5,289
Total	£29,065.05	Climate Emergency Reserve	£4,881
CCLA Savings (End July)	£57,369.21	Community Projects & Support*	£36,882
Total Funds	£86,434.26	Election	£2,628
		Grant funding	£1,000
		Total	£64,354
Total uncommitted funds	£22,080.26		

*Community Projects:

Amenity green space (Ugborough village), Conduit repair and maintenance, Tidying village centres and planters, Grant towards community use of redundant WC buildings, Walking leaflets

4. **The Local Government Pay Award back-dated to April 1st 2026 – (backpay to be included in Sept. salary) was noted**
5. **The re-imbursement of over-paid pension payments from 1st April 2026 – June 2026 = £134 was noted**
6. **It was agreed to renew the contract with SHDC for monthly and annual inspections of The Bittaford Play Area = £250 plus VAT**
7. **It was agreed to renew the clerk's subscription to SLCC = £200 - use to be monitored this year to inform further renewals**

26.89 Policy

1. **The schedule for the review of council policies was agreed**
2. **The Equality and Diversity and Disciplinary Procedure Policies were adopted**

26.90 Highways, Parish Paths and Transport

It was agreed to join the DCC Road Warden Scheme and advertise for volunteers. Clerk to review the insurance arrangements

26.91 Assets and Maintenance

1. **An estimate of £1000 for the refurbishment of the bus shelter in Ugborough Square had been received – clerk to request further details of the work**
2. **It was agreed that a working party to include Cllrs Slater, Hart, Nelson, Hosking, Johns and Beable will meet on Thursday 24th September to clear The Burial Ground.** The bin will be removed and visitors will be encouraged to take their rubbish home.
3. **The Play Area working group had met to assess potential work needed on the western boundary of the Bittaford Play Area – no maintenance is currently required.**
4. **The consideration of the proposal for the installation of a permanent Petanque Court has been deferred to the October meeting**

26.92 Local Government Reorganisation Update

The decision has been paused.

The first meeting of the Neighbouring Councils forum has taken place and it was agreed that each council should consider its own community, priorities and ambitions using a common framework and this would provide a clearer basis for identifying where there is genuine common ground between councils.

UPC will consider this at the October meeting.

26.93 Meetings attended

Cllr Hosking had attended the Neighbouring Councils Forum

26.94 Date of next meeting: Wednesday 14th October, 7.00pm in Ugborough Village Hall

Meeting closed at 8.28pm